



॥ सा विद्या या विमुक्तये ॥

स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ, नांदेड

'ज्ञानतीर्थ', विष्णुपुरी, नांदेड - ४३१ ६०६ (महाराष्ट्र राज्य) भारत

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

'Dnyanteerth', Vishnupuri, Nanded - 431 606 (Maharashtra State) INDIA

Established on 17th September, 1994, Recognized By the UGC U/s 2(f) and 12(B), NAAC Re-accredited with 'B++' grade

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शैक्षणिक वर्ष २०२४-२५ पासून राष्ट्रीय शैक्षणिक धोरणानुसार लागू केलेल्या मानवविज्ञान विद्याशाखेतील पदवी प्रथम वर्षाच्या सुधारित (दुरुस्ती) अभ्यासक्रमा बाबत....

प रि प त्र क

संदर्भ:- १. जा.क्र.शै-१/एनईपी/विवत्रविपदवी/२०२४-२५/१०७ दिनांक ११/०६/२०२४

या परिपत्रकान्वये सर्व संबंधितांना कळविण्यात येते की, संदर्भीय परिपत्रकान्वये दिनांक १५ मे २०२४ रोजी संपन्न झालेल्या मा. विद्यापरिपदेच्या बैठकीतील विषय क्र. १६/५९-२०२४ अन्वये मान्यता दिल्यानुसार मानवविज्ञान विद्याशाखे अंतर्गत राष्ट्रीय शैक्षणिक धोरणानुसार पदवी प्रथम वर्षाचे अभ्यासक्रम शैक्षणिक वर्ष २०२४-२५ पासून लागू करण्यात आलेले आहेत. तथापी वरील संदर्भीय परिपत्रका अन्वये प्रकाशित केलेल्या अभ्यासक्रमामध्ये अभ्यासमंडळानी किरकोळ दुरुस्ती करून अभ्यासक्रम सादर केला असून मा. अधिष्ठाता, मानवविज्ञान विद्याशाखा यांच्या मान्यतेने दुरुस्ती केलेले खालील अभ्यासक्रम लागू करण्यात येत आहेत.

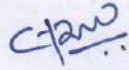
01 B. A. 1 year Administrative Services

सदरील परिपत्रक व अभ्यासक्रम प्रस्तुत विद्यापीठाच्या www.srtmun.ac.in या संकेतस्थळावर उपलब्ध आहेत. तरी सदरील बाब ही सर्व संबंधितांच्या निदर्शनास आणून द्यावी, ही विनंती.

'ज्ञानतीर्थ' परिसर,
विष्णुपुरी, नांदेड - ४३१ ६०६.
जा.क्र.:शैक्षणिक-१/परिपत्रक/युजीदुरुस्ती/मानवविज्ञानवि/
२०२४-२५/ 306
दिनांक : १५.१०.२०२४

प्रत माहिती व पुढील कार्यवाहीस्तव.

०१. मा. अधिष्ठाता, मानवविज्ञान विद्याशाखा, प्रस्तुत विद्यापीठ.
०२. मा. संचालक, परीक्षा व मूल्यमापन मंडळ यांचे कार्यालय, प्रस्तुत विद्यापीठ.
०३. मा. संचालक, सर्व संबंधित संकुले, प्रस्तुत विद्यापीठ.
०४. मा. प्राचार्य, सर्व संबंधित महाविद्यालये, प्रस्तुत विद्यापीठ.
०५. सिस्टम एक्सपर्ट, शैक्षणिक विभाग, प्रस्तुत विद्यापीठ. यानां देवून कळविण्यात येते की, सदरील परिपत्रक विद्यापीठाच्या संकेतस्थळावर प्रसिध्द करण्यात यावे.


सहाय्यक कुलसचिव
शैक्षणिक अभ्यासमंडळ विभाग

**SWAMI RAMANAND TEERTH MARATHWADA
UNIVERSITY, NANDED - 431 606**



**(Structure and Syllabus of Four Years Multidisciplinary Degree
Program with Multiple Entry and Exit Option)**

UNDERGRADUATE PROGRAMME OF HUMANITIES

Major in DSC Administrative Services

**Under the Faculty of Humanities
Syllabus BA FY Administrative Services Sem I & II
Effective from Academic year 2024 – 2025 (As per NEP-2020)**

*Forward by the Dean,
Faculty of Humanities.....*

National Education Policy 2020 has been announced on 29.07.2020. NEP 2020 proposes a new and forward-looking vision for India's Higher Education System through quality universities and colleges. Its key is in the curriculum and its practical implementation.

The curriculum must be exciting, relevant, and regularly updated to align with the latest knowledge requirements and meet specified learning outcomes. High-quality pedagogy is necessary to impart the curricular material to students successfully; pedagogical practices determine the learning experiences provided to students, thus directly influencing learning outcomes. The assessment methods must be scientific, designed to improve learning continuously test the knowledge application.

The university's proper framing and development of syllabi will result in the upbringing and nourishment of multidisciplinary and holistic citizens. Emphasis is on outcome-based learning. Every course has well-defined objectives and outcomes. The assessment guidelines also provide clarity and precision to the vision behind prescribing the particular course content.

NEP foresees more vibrant, socially engaged, cooperative communities and a happier, cohesive, cultured, productive, innovative, progressive, and prosperous nation. The introduction of Research Methodology and ethics will widen the vision and broaden the perspectives of the learners.

Introducing Case Studies and Field Projects has created a unique opportunity for the higher education institute to bridge the gap between the academia, industry and the community NEP believes effective learning requires a comprehensive approach that involves an appropriate curriculum, engaging pedagogy, continuous formative assessment, and adequate student support.

We are sure that the Graduate centres of this university and its affiliated colleges will implement the course effectively and successfully, resulting in a healthy and more creative academic ambience.

**Dean, Faculty of Humanities,
Swami Ramanand Teerth Marathwada University, Nanded.**

From Desk of Chairman, Board of Studies of the Subject Administrative Services

Program Objectives in Administrative Services

The objective of administrative services and studies is to provide students with the necessary knowledge and skills to manage and lead organizations effectively, whether in the public or private sector. Students in this field should be able to apply theories and concepts to real-world scenarios, make informed decisions, and implement best practices.

Program Learning Outcomes in Administrative Services

Knowledge and Understanding: Students should have a solid understanding of the key concepts, theories, and practices in administrative services and studies.

Analytical and Critical Thinking: Students should be able to analyze and evaluate complex situations and problems, identify appropriate solutions, and make sound decisions based on available evidence.

Communication Skills: Students should be able to communicate effectively, both verbally and in writing, with a variety of stakeholders, including employees, clients, customers, and other external parties.

Leadership and Management: Students should be able to demonstrate effective leadership and management skills, including the ability to motivate and inspire others, delegate tasks, and manage conflicts.

Technical Skills: Students should be proficient in the use of various tools and technologies commonly used in administrative services and studies, such as project management software, financial management systems, and data analytics tools.

Ethical and Professional Behavior: Students should be able to adhere to high ethical and professional standards, including principles of integrity, honesty, transparency, and accountability.

Dr. Kalpana Manikrao Kadam

Chairman, Board of Studies of the Administrative Services

Swami Ramanand Teerth Marathwada University, Nanded

**Swami Ramanand Teerth Marathwada University, Nanded Members of the Board of Studies in the subject of
Administrative Services
Under the faculty of Humanities**

Sr No	Name of the Member	Designation	Address with mail id	Contact No.
1	<i>Dr. Kalpana Manikrao Kadam</i>	<i>Chairman</i>	<i>N.S.B.College ,Nanded Kmbedre091@gmail.com</i>	9823791999
2	<i>Dr. Santosh Gunwantrao Patil</i>	<i>Member</i>	<i>Dayanand College of Arts, Latur Spatil2212@gmail.com</i>	9421363056
3	<i>Dr. Sanjay M. Debade</i>	<i>Member</i>	<i>Degloor College , Degloor smdebde@gmail.com</i>	9922724292
4	<i>Dr. Balwant Vishnu Ghogare</i>	<i>Member</i>	<i>Shri.Kumarswami College ,Ausa Balvantghogare001@gmail.com</i>	8830723928
5	<i>Dr . B.C. Wadwale</i>	<i>Member</i>	<i>Peoples College ,Nanded</i>	7588581808
6	<i>Dr. Vijay Jaysing Dalvi</i>	<i>Member</i>	<i>Rajarshi Shahu College ,Latur Vijajaysing2u@gmail.com</i>	9309160781
7	<i>Dr. Arjun Shivaji Wagh</i>	<i>Member</i>	<i>Padmabhushan Dr.Vasatraodada Patil College ,Tasgaon ,Sangli Arjunwagh2011@gmail.com</i>	9527756701



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities (Example- 1 Three Optional)

Structure for Four Year Multidisciplinary Degree Program with Multiple Entry and Exit (For Award of Certificate)

Subject: **First year Structure – Mejour in Administrative Services (DSC) WEF-2024-25**

Year & Level	Sem ester	Optional-1	Optional-2	Optional-3	Generic Elective (GE) <i>(select from Basket 3 of (Faculties other than Humanities))</i>	Vocational & Skill Enhancement Course	Ability Enhancement Course (AEC) (Basket 4) Value Education Courses (VEC / Indian Knowledge System (IKS) (Basket 5) <i>(Common across all faculties)</i>	Field Work / Project/Internship/ OJT/ Apprenticeship / Case Study Or Co-curricular Courses (CC) <i>(Basket 6 for CC) (Common across all faculties)</i>	Credits	Total Credits
1	2	3	4	5	6	7	8	9	10	11
1 (4.5)	I	HADMCT1101(2 Cr) Introduction to administrative services HADMCT1102(2 Cr) Indian Government & Politics 4 Credits	HADMCT1101(2 Cr) Introduction to Indian Economy HADMCT1102(2 Cr) Zoology 4 Credits	HADMCT1101(2 Cr) Physical Geography HADMCT1102(2 Cr) Indian Administration 4 Credits	HADMGE1101 2 Credits History of Administrative Services	HADMSC1101 2 Credits Arithmetics-I	AECASE1101 (English) 1101 (2Cr) AECL2(SL) MAR AECASM 1101 (2Cr) IKS(2Cr) 6 Credits	22	44
	II	HADMCT1151(2 Cr) Growth & Development of Indian Economy HADMCT1152(2 Cr) World Geography 4 Credits	HADMCT1151(2 Cr) (History of Modern India 1885-1947) HADMCT1152(2 Cr) Botany 4 Credits	HADMCT1151(2 Cr) Local Government HADMCT1152 (2 Cr) Social Reformers in Maharashtra 4 Credits	HADMGE1151 2 Credits Social Movement	HADMSC1151 2 Credits Arithmetic-II	AECASE1101 (English) 1101 (2Cr) AECASM 1101 (SL) MAR , (2Cr) VEC (2Cr)6 Credits	22	
	Cum. Cr.	08	08	08	04	04	08	04	44	
Exit option: UG Certificate in Opt 1, Opt 2 and Opt 3 on completion of 44 credits and additional 4 credits from NSQF / Internship										

Abbreviations:

- 1. DSC:** Department/Discipline Specific Core (Major)
- 2. DSE:** Department/Discipline Specific Elective (Major)
- 3. DSM:** Discipline Specific Minor
- 4. GE/OE:** Generic/Open Elective
- 5. VSEC:** Vocational Skill and Skill Enhancement Course
- 6. VSC:** Vocational Skill Courses
- 7. SEC:** Skill Enhancement Courses
- 8. AEC:** Ability Enhancement courses
- 9. ASM :** Marathi for administrative services
- 10.IKS:** Indian Knowledge System
- 11.VEC:** Value Education Courses
- 12.OJT:** On Job Training: (Internship/Apprenticeship)
- 13.FP:** Field Projects
- 14.CEP:** Community Engagement and Service
- 15.CC:** Co-Curricular Courses
- 16.RM:** Research Methodology
- 17.RP:** Research Project/Dissertation



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities

General Guidelines for course structure:

- 1) The Major subject is the discipline or subject of the main focus and the degree will be awarded in that discipline/subject.
- 2) Credits and curriculum for optional subjects are same in the first year.
- 3) In the first year students should choose three different subjects as optional subject in the same faculty.
- 4) From the second-year curriculum of major and minor subject is the different and student have to select major and minor from three optional subjects.
- 5) Generic /Open Elective is to be chosen compulsorily from faculty other than that of the Major. (Select from Basket)
- 6) Vocational and Skill Enhancement Courses (VSEC or VSC and SEC) are related to Major Course (DSC)
- 7) Ability Enhancement Courses (AEC):
 - a) English language may be offered Sem . I for 2 Credits and sem. III for 2 Cr. in AEC
- 8) Column No. 8 and 9 is common for all faculties.
- 9) Curriculum of VEC, COI, IKS and CCC will provide by university.

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Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities. Major in Administrative Services

Basket 1: Major/ Minor (Administrative Services) course for Semester I and II (C): Each of 02 Credits

Semester	BOS proposing Minor (e g.)	Details of Major/Minor Course (M)	
		CODE	Title of the Course
Semester I	1. BOS in Administrative Services	HADMCT110 1	Introduction to Administrative Services
		HADMCT110 2	Indian Government & Politics
Semester II	2. BOS in Administrative Services	HADMCT115 1	Growth & Development of Indian Economy
		HADMCT115 2	World Geography
	3. etc.		



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities Major in Administrative Services

Basket 3: Generic/Open Elective course (GE)

Each BOS will suggest Generic Elective Courses (minimum one and maximum four) for semester I and II

		CODE	Title of the Course
Sem I	BOS in Administrative Services	HADMGE1101	History Of Administrative Services
Sem II	BOS in Administrative Services	HADMGE1151	Social Movement

Note: GE is to be chosen compulsory from faculty other than that of the Major.



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities

Basket 4: Languages (AEC and MIL) (Each of 02 Credits for Sem. I and II)

Semester	Name of the Languages	Details of Second Language (L2)	
		CODE	Title of the Course (Paper)
Semester I	English (AEC)	AEC1101	English
	Marathi (AEC)	AEC1101	Marathi
Semester II	English (AEC)	AEC1151	English
	Marathi (AEC)	AEC1151	Marathi



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities

Basket 5: Indian Knowledge System (02 Credits)

(Each BOS will suggest minimum one paper with curriculum of Indian Knowledge System for semester I)

Semester	Details of Elective Course(s)	
	CODE	Title of the Course
Semester I	IKSADM110 1	IKS



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities. Major in Administrative Services
Under Graduate First Year Programme ,Semester I (Level 4.5)
Teaching Scheme

	Course Code	Course Name	Credits Assigned			Teaching Scheme (Hrs./ week 1 Hrs.=60 M.)	
			Theory	Practical	Total	Theory	Practical
Optional 1	HADMCT1101	Introduction Of Administrative Services	02+02+02		06	06	
	HADMCT1102	Indian Government & Politics	02+02+02		06	06	
Optional 2	HADMCT1101	Introduction of Indian Economy	02+02+02		06	06	
	HADMCT1102	Zoology	02+02+02		06	06	
Optional 3	HADMCT1101	Physical Geography	02+02+02		06	06	
	HADMCT1102	Indian Administration	02+02+02		06	06	

Generic Elective	HADMGE1101	History Of Administrative Services	02		02	02	
Vocational & Skill Enhancement Course	HADMSC1101	Arithmetic- Part I	02		02	02	
Ability Enhancement Course /Languages	AECASE1101 AECASM1101	English Marathi	06		06	06	
Indian Knowledge System (IKS)	IKSADM1101	IKS	02		02	02	
Total Credits			48		48	48	



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities. Major in Administrative Services

Under Graduate First Year Programme, Semester II (Level 4.5)

Teaching Scheme

	Course Code	Course Name	Credits Assigned			Teaching Scheme (Hrs./ week 1 Hrs.=60 M.)	
			Theory	Practical	Total	Theory	Practical
Optional 1	HADMCT1151	Growth & Development of Indian Economy	02+02+02		06	02+02+02	
	HADMCT1152	World Geography	02+02+02		06	02+02+02	
Optional 2	HADMCT1151	History Of Modern India 1885-1947	02+02+02		06	02+02+02	
	HADMCT1152	Boatny	02+02+02		06	02+02+02	
Optional 3	HADMCT1151	Local Government	02+02+02		06	02+02+02	
	HADMCT1152	Social Reformers in Maharashtra	02+02+02		06	02+02+02	
Generic Electives	HADMGE1151	Social Moement	02		02	02	
Vocational & Skill Enhancement Course	HADMSC1151	Arthmetic Part II	02		02	02	
Ability Enhancement Course/ Languages	AECADM1151	AEC ENG AEC (SL) MARATHI	02		02	02	
Value Education Course (VEC)	VECCOI1151	INDIAN CONSTITUTION	02		02	02	
Total			44		44	44	



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities Major in Administrative Services
Under Graduate First Year Programme, Semester I (Level 4.5)

Examination Scheme

[20% Continuous Assessment (CA) and 80% End Semester Examination (ESE)]

Subject (1)	Course Code (2)	Course Name (3)	Theory				ESE Total (8)	Total Col. (6+7) / (09)
			Continuous Assessment (CA)			Avg of T1+T2+Assi. /3 (7)		
			Test I (4)	Test II (5)	Assignment (6)			
Optional 1	HADMCT1101	Introduction to Administrative Services	10	10	10	10	40	50
	HADMCT1102	Indian Government & Politics	10	10	10	10	40	50
Optional 2	HADMCT1101	Introduction Indian Economy	10	10	10	10	40	50
	HADMCT1102	Zoology	10	10	10	10	40	50
Optional 3	HADMCT1101	Physical Geography	10	10	10	10	40	50
	HADMCT1102	Indian Administration	10	10	10	10	40	50

General Elective	HADMGE1151	Social Moement	10	10	10	10	40	50
Vocational & Skill Enhancement Course	HADMSC1151	Arthmetic Part II	10	10	10	10	40	50
Ability Enhancement Course /Languages	AECADM1151	AEC (ENG) AEC (MARATHI)	10	10	10	10	40	50
Indian Knowledge System (IKS)	VECCOI1151	INDIAN CONSTITUTION	10	10	10	10	40	50
			--	--	--	--	--	50



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities. Major in ----(Subject)-----

Under Graduate First Year Programme, Semester II (Level 4.5)

Examination Scheme

[20% Continuous Assessment (CA) and 80% End Semester Examination (ESE)]

Subject (1)	Course Code (2)	Course Name(3)	Theory				Total Col (7+8)] (9)	
			Continuous Assessment (CA)			ESE		
			Test I (4)	Test II (5)	Assignment (6)	Avg of T1+T2+Assi. /3 (7)		Total (8)
Optional 1	HADMCT1151	Growth & Development of Indian Economy	10	10	10	10	40	50
	HADMCT1152	World Geography	10	10	10	10	40	50
Optional 1	HADMCT1151	History Of Modern India 1885-1947	10	10	10	10	40	50
	HADMCT1152	Boatny	10	10	10	10	40	50
Optional 1	HADMCT1151	Local Government	10	10	10	10	40	50
	HADMCT1152	Social Reformers in Maharashtra	10	10	10	10	40	50

Generic Electives	HADMGE1151	Social Movement	10	10	10	10	40	50
Vocational & Skill Enhancement Course	HADMSC1151	Airthmetic Part-II	10	10	10	10	40	50
Ability Enhancement Course/ Languages	AECADM1151	English Marathi	10	10	10	10	40	50
Value Education Course (VEC)	IKSXXX1151	INDIAN CONSTITUTIONS	10	10	10	10	40	50
			10	10	10	10	40	50

Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities. Major in Administrative Services

Under Graduate First Year Programme, Semester I

Course Structure: Optional 1,2,3 - Teaching Scheme

(for 2 credits)

Subject	Course Code	Course Name(Paper Title)	Teaching Scheme (Hrs.)		Credits Assigned		
			Theory	CA	Theory	CA	Total
Optional 1	HADMCT1101	Introduction To Administrative Services	30	---	02	---	02
	HADMCT1102	Indian Government & Politics	30	---	02	---	02
Optional 2	HADMCT1101	Introduction To Indian Economy	30	---	02	---	02
	HADMCT1102	Zoology	30	---	02	---	02
Optional 3	HADMCT1101	Physical Geography	30	---	02	---	02
	HADMCT1102	Indian Administration	30	---	02	---	02

Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities. Major in Administrative Services

Under Graduate First Year Programme, Semester II

Course Structure: Optional 1,2,3 - Teaching Scheme

(for 2 credits)

Subject	Course Code	Course Name(Paper Title)	Teaching Scheme (Hrs.)		Credits Assigned		
			Theory	CA	Theory	CA	Total
Optional 1	HADMCT1151	Growth & Development of Indian Economy	30	---	02	---	02
	HADMCT1152	World Geography	30	---	02	---	02
Optional 1	HADMCT1151	History Of Modern India 1885-1947	30	---	02	---	02
	HADMCT1152	Boatny	30	---	02	---	02
Optional 1	HADMCT1151	Local Government	30	---	02	---	02
	HADMCT1152	Social Reformers in Maharashtra	30	---	02	---	02

Optional 1,2,3 - Assessment Scheme

Subject	Course Code (2)	CourseName (3)	Theory					Total [Col (7+8)]
			CA				ESE (8)	
			Test I (4)	Test II (5)	Assignment (6)	Avg of T1+T2+Assi. /3 (7)		
Optional 1	HADMCT1151	Growth & Development of Indian Economy	10	10	10	10	40	50
	HADMCT1152	World Geography	10	10	10	10	40	50
Optional 2	HADMCT1151	History Of Modern India 1885-1947	10	10	10	10	40	50
	HADMCT1152	Boatny	10	10	10	10	40	50
Optional 3	HADMCT1151	Local Government	10	10	10	10	40	50
	HADMCT1152	Social Reformers in Maharashtra	10	10	10	10	40	50

GUIDELINES FOR COURSE ASSESSMENT:

A. Continuous Assessment (CA) (20% of the Maximum Marks):

This will form 20% of the Maximum Marks and will be carried out throughout the semester. It may be done by conducting **Two Tests and one Assignment**. Average of marks scored in these two tests and one assignment of a theory paper will make CA .

B. End Semester Assessment (80% of the Maximum Marks):

(For illustration we have considered a paper of 02 credits, 50 marks and need to be modified depending upon credits of individual paper)

- 1. ESA Question paper will consists of 6 questions. Each of 10 marks for 2 Cr. pattern and 15 marks for 3 Cr. pattern. (BOS may change scheme of marking.)**
- 2. There will be 4- 5 sub questions in Question No. 1**
- 3. Question No.1 will be compulsory and shall be based on entire syllabus.**
- 4. Students are required to solve a total of 4 Questions.**
- 5. Students need to solve ANY THREE of the remaining Five Question (Q.2 to Q.6) and shall be based on entire syllabus.**

C. Assessment of Term Work/ Tutorial/Field Works:

At least 06 test / assignments covering entire syllabus must be given during the ‘class wise tutorial’. The assignments should be students’ centric and attempts be made to make assignments more meaningful, interesting and innovative.

Term work assessment must be based on overall performance of the student with every assignments graded time to time. The grades be converted to marks as per ‘credit and grading system’ manual and should be added and averaged.

D. Assessment of Community Engagement Services:

Students have freedom to take more than one CES/CC courses, however, marks of the best performing CES/CC be considered for final assessment. Assessment of the CES/CC courses be done by the respective course coordinators depending on the performance of the student and his participation in the international, national, state, university, college level events or camps, wherever applicable. In other cases performance of a student be assessed depending on his/her regularity, participation in the regular activities in the semester.

Note: Number of lectures required to cover syllabus of a course depend on number of credit assigned to it. For example, for a two credit course, 30 lectures each of one hour duration are assigned, while that for a three credit course 45. lectures.

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Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities. Major in Administrative Services
Under Graduate First Year Programme, Semester - I

Paper Code :HADMCT1101,

Title : Introduction to Administrative Services
Curriculum Details

Course pre-requisite:

- 1. All faculties H.S.C. Passed Students**
- 2. Any Students who is Eligible to entire at level 4.5**

Course objectives:

- **To introduce the elements of central Government Indian Parliament Judiciary and State Government etc. in the Constitution.**
- **To introduce the system of government in the constitution.**
- **To understand the elements of central Government, Parliament, Judiciary and state Government etc. in the Constitution.**
- **To develop interest in the elements of the constitution, Central Government parliament, Judiciary and State Government etc.**

Course outcomes:

- **There will be an introduction to the central government, parliament, judiciary and state government in India.**
- **Central Government, Parliament, Judiciary, State Government in India will be understood as a component of the administrative system.**
- **The students will develop an interest in the Indian administrative system of the Central Government, Parliament, Judiciary, State Government etc.**
- **The students will develop competencies in India's Central Government, Parliament, Justice, Administration State Government etc.**



**Swami Ramanand Teerth Marathwada University,
Nanded**

Faculty of Humanities Major in Administrative Services.

Paper Code : HADMCT1101,

Title : Introduction to Administrative Services (MEJOR)

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Administrative service	8
	1.1	Meaning and nature	
	1.2	Role of administrative services	
	1.3	Importance of administrative services	
2.0		Types of Indian Administrative Services	8
	2.1	IAS	
	2.2	IPS	
	2.3	IFOS	
3.0		Background of recruitment	7
	3.1	Process of recruitment	
	3.2	Written exam/ Interview	
	3.3	Changing nature of recruitment	
4.0		Training	7
	4.1	Meaning and definition/ nature	
	4.2	Object of training	
	4.3	Importance of training	
		Total	30

Text Books:

1. State Board 6th to 10th Political Science.
2. State Board 11th to 12th Political Science.
3. NCERT 6th Std. To 12th Std. Political Science.

References

1. M. Laxmikant - Indian Polity
2. Choudhari - Constitution of India
3. Basu Durgadas - Constitution of India
4. Kashyap Subhash - Our Parliament.
5. Ranjan Kolambe - Indian Constitution and Administration.
6. Mahesh Shinde - Our Constitution
7. V.K. Singh - Constitution of India
8. Tukaram Jadhav - Indian Constitution and Politics.



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities. Major in Administrative Services
Under Graduate First Year Programme, Semester - I
Paper Code : HADMCT1102, Title : Indian Government & Politics
Curriculum Details

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

- To develop respect and appreciation for Indian Democracy among students
- Background formation features of the constitution surname federal citizenship
- fundamental rights guidelines introduction to Government functioning system.
- To introduce the basic concepts in the constitution.
- To understand the elements of constitution background creation features surname
- federal citizenship fundamental rights guidelines government functioning etc.
- Background fromation features of the constitution surnama federal citizenship
- basic rights guidelines Principles of government functioning etc.

Course outcomes:

- Students will develop a taste for Indian democracy.
- The students will be infroduced to the background of the constiution, Surnama, Federal Citizenship, Fundamental Rights, Guidelines, Governmental Functioning.
- Students will understand all the concepts in the constitution.
- Students will develop an interest in understanding all the concepts of the constitution



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities Major in Administrative Services.
Paper Code : HADMCT 1102, Title : Indian Government & Politics
Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Federal system of India	8
	1.1	Nature of Indian federalism	
	1.2	Centre state relations- Administrative relations,executive relations and economic relations	
	1.3	Work distribution (Sangha suchi, Rajya suchi, Samavarti suchi)	
2.0		Structure and function of major commissions and boards	8
	2.1	Central information commission	
	2.2	National minorities commission	
	2.3	National woman commission	
3.0		The union legislature	7
	3.1	Parliament	
	3.2	Speaker and deputy speaker	
	3.3	Parliamentary committees	
4.0		Amendment	7
	4.1	42nd amendment	
	4.2	44th amendment	
	4.3	73rd amendment	
		Total	30

Text Books:

- 1. State Board 6th to 10th Political Science.**
- 2. State Board 11th to 12th Political Science.**
- 3. NCERT 6th Std. To 12th Std. Political Science.**

References :

- 1. M. Laxmikant - Indian Polity**
- 2. Choudhari - Constitution of India**
- 3. Basu Durgadas - Constitution of India**
- 4. Kashyap Subhash - Our Parliament.**
- 5. Ranjan Kolambe - Indian Constitution and Administration.**
- 6. Mahesh Shinde - Our Constitution**



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities. Major in Administrative Services

Under Graduate First Year Programme, Semester - I

Paper Code : HADMCT1101, Title: : Introduction to Indian Economy
(Major)
Curriculum Details

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

- To give aspirant information about structure of Indian Economy.
- Aspirant should know the status of Indian Economy.
- To insure to the student about the problem of Indian Economy.
- Make able student to compare Economy to other Indian Economy.
- Make aware to the student to know the trend in Indian Economy.

Course outcomes:

- * Student can know the status and structure of Economy.
- * Student get's knowledge about Indian Economy.
- * The syllabus helps to understand the aspects about Economy.
- * Student can know the problems in Indian Economy.
- * It is useful to various competitive exam.
- * Student can able to know the trend Indian Economy.
- * It help to compare economy with other Indian Economy



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities, Major in Administrative Services
Paper Code :HADMCT1101, Title : Introduction to Indian Economy
(Major)
Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Name of Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Fundamental concept of Economy	
	1.1	Meaning and types of Economy	8
	1.2	Structure of Indian Economy	
	1.3	Charectorstries of Indian Economy	
2.0		National Income	
	2.1	Meaning of national income.	8
	2.2	Methods of national income.	
	2.3	Various concepts of national income : GDP, GNP, NDP,NNP etc.	
3.0		Challenges before Indian Economy	
	3.1	Unemployment	7
	3.2	Poverty	
	3.3	MPI, GHI, Gini Coefficient	
4.0		Foreign Trade	
	4.1	Meaning and structure of Foreign Trade	7
	4.2	Concept of BOP, BOT	
	4.3	Direction, Structure & Trend in Foreign Trade.	
		Total	30

Text Books:

1. State Board 11th Economics ,
2. State Board 12th Economics
3. NCERT 6th Std. To 12th Std. Economics.

References :

1. Datta & Sundaram - Indian Economy
 2. Desai Bhalerao - Indian Economy
 3. Ramesh Singh - Indian Economy
 4. Mishra & Puri - Indian Economy
 5. Kate & Bhosale - Indian Economy
 6. Ranjan Kolambe - Indian Economy
 7. Kiran G. Desale - Indian Economy
 8. Govind Jadhav - Indian Economy Notes
 9. Rajesh Umbarkar- Statistical Method
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Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities. Major in Administrative Services

Under Graduate First Year Programme, Semester - I

Paper Code : HADMCT1102, Title : Zoology

Curriculum Details

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

- To introduce students to different animals
- To give information about the characteristics of animals
- To give information about the Human body and anatomy
- Creating awareness about human nutrition
- To give information about various human disease and their remedies
- To inform about Heredity and genetics traits

Course outcomes:

- Knowlades of animal characteristics and diversity among animals
- Knowlage of human body and anatomy
- A scientific approach will developed
- Dietary awareness is created



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities Major in Administrative Services.

Paper Code : HADMCT1102, Title :Science - Zoology
Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Cell and Tissue	8
	1.1	Animal Cell – Structure and function	
	1.2	Animal Tissue – Types and Characteristics	
	1.3	Epithelial Tissue , Connective , Muscular Tissue	
2.0		Human Anatomy	8
	2.1	Digestive system, cardioyascular	
	2.2	System, Nervous System	
	2.3	Reproduction System	
3.0		Nutrients	7
	3.1	Carbobydrate –Classification ,Source , Fun	
	3.2	Protien – Classification . Source , Funaction	
	3.3	Fat ,Vitamins , Saults	
4.0		Human Disease and Remedies	7
	4.1	Symptoms and Signs of disease	
	4.2	Types of disease , Bacterial Disease –TB	
	4.3	Viral Disease – Hepatitis	
		Total	30

Text Books:

- 1. State Board - 8th , 9th ,10th - Pune**
- 2. NCERT - 8th , 9th ,10th - Delhi**
- 3. NCERT – 11th ,12th - Zoology**

References :

- 1. Sachin Bhaske – Genreal Science –Dnyandeep Academy -Pune**
- 2. Anil Kolte – Competitive Science –Winner Publication**
- 3. Chanrrakant Gore – Genreal science Part -2 –Unique Academy**



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities. Major in Administrative Services

Under Graduate First Year Programme, Semester - I

Paper Code : HADMCT1101, Title : Physical Geography . (Major)
Curriculum Details

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

- To give information about the physical geography of the world
- Providing information about the earths interior
- To explain the movement of the earths crust.
- Providing information about earthquakes and vokanoes.
- To give information about rocks and weathering.
- To give information about different landforms.
- To inform about the geography of the world appearing in the competitive examination

Course outcomes:

- Students will know about the physical geography of the world.
- Students will know about the interior of the earth.
- The students were informed about the movement of earths shield
- Students will be able to understand the earths internal changes and earthquakes and vokanoes
- There will be information about rocks and weathering
- Various landforms will be known
- Students can solve question on world geography in the competitive examination.



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities, Major in Administrative Services
Paper Code: HADMCT1101, Title: Physical Geography . (Major)
Curriculum Details: (for 2 Credits)

Module No.	Unit No.	Name of Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Introduction to Geography	
	1.1	Definition ,Nature ,Scope of geography	8
	1.2	Branches of geography	
	1.3	Solar system	
2.0		Movements of Earth's crust	
	2.1	Theory of continental drift	8
	2.2	Plate tectonics theory	
	2.3	Internal forces	
3.0		Rocks and Weathering	
	3.1	Rock types	7
	3.2	Types of weathering	
	3.3	Landslide	
4.0		Geological Processes	
	4.1	River work	7
	4.2	Glacier work	
	4.3	Wind work	
		Total	30

Text Books:

1. State Board – 2020 – 8th Geography.3,Pune, Vivek Gosavi
2. State Board – 2021 – 9th Geography.2,Hyderabad, Vivek Gosavi
3. State Board – 2022 – 10th Geography.3,Pune, Vivek Gosavi
4. NCERT – 2021 – 11th Geography.5,Delhi.

References :

1. Savindra Singh – 2019 – Physical Geography – 6th – Allahbad –Parvalika Publication
2. Gov Cheng leong – 2021- certificate physical geography and Human geography -5th- oxford india
3. Ritesh Kumar – 2020 – world geography -2th –prayagrad – corcwn publications
4. D.R. Khullor – 2019 - physical geography – 5th – Gorkhapur – Access publishing.
5. Dr. Mahesh More – 2016 - physical geography -2th – Latur – Dhurya publications.
6. Mazid Husain – 2020 – world geography - 5th – Gorakhpur – MC Grawhill.
7. Arjun Wagh – Futuristic Trends in Social Science Vol -2
8. Arjun Wagh- Agro service centers and dynamic Progress in Agricultural.
9. Arjun Wagh- irrigation its impact on cultivated area.



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities. Major in Administrative Services

Under Graduate First Year Programme, Semester - I

Paper Code :HADMCT1102 , Title : Indian Administration (Major)
Curriculum Details

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

- To introduce the elements of central Government Indian Parliament Judiciary and State Government etc. in the Constitution.
- To introduce the system of government in the constitution.
- To understand the elements of central Government, Parliament, Judiciary and state Government etc. in the Constiution.
- To develop interest in the elements of the constitution, Central Government parliament, Judiciary and State Government etc.

Course outcomes:

- **There will be an introduction to the central government, parliament, judiciary and state government in India.**
- **Central Government, Parliament, Judiciary, State Government in India will be understood as a component of the administrative system.**
- **The students will develop an interest in the Indian administrative system of the Central Government, Parliament, Judiciary, State Government etc.**
- **The students will develop competencies in India's Central Government, Parliament, Judstice, Administration State Government etc.**



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities, Major in Administrative Services
Paper Code :HADMCT1102 , Title : Indian Administration . (Major)
Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Name of Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Evaluation of Indian administration	
	1.1	Ancient period	8
	1.2	Pre British period	
	1.3	British period	
2.0		Government and administration	
	2.1	Executive	8
	2.2	Legislature	
	2.3	Judiciary	
3.0		Constitutional agencies	
	3.1	Union Public Service Commission	7
	3.2	Election commission	
	3.3	National ST/ SC commission	
4.0		Citizen oriented administration	
	4.1	Right to Information	7
	4.2	e-government	
	4.3	Good governance	
		Total	30

Text Books

1. State Board 6th to 10th Political Science.
2. State Board 11th to 12th Political Science.
3. NCERT 6th Std. To 12th Std. Political Science.

References :

1. M. Laxmikant - Indian Polity
 2. Choudhari - Constitution of India
 3. Basu Durgadas - Constitution of India
 4. Kashyap Subhash - Our Parliament.
 5. Ranjan Kolambe - Indian Constitution and Administration.
 6. Mahesh Shinde - Our Constitution
 7. V.K. Singh - Constitution of India
 8. Tukaram Jadhav - Indian Constitution and Politics.
 9. B.V. Ghogare- Administrative Thinker
 10. B.V. Ghogare- Public Administrative ISBN 978-93-85162-37-2
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Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities. Major in Administrative Services
Generic Elective Course (GE)

Under Graduate First Year Programme, Semester - I

Paper Code : HADMGE1101,
Title : History of Administrative Services
Curriculum Details

Course pre-requisite:

- 3. All faculties H.S.C. Passed Students**
- 4. Any Students who is Eligible to entire at level 4.5**

Course objectives:

- **To introduce the elements of central Government Indian Parliament Judiciary and State Government etc. in the Constitution.**
- **To introduce the system of government in the constitution.**
- **To understand the elements of central Government, Parliament, Judiciary and state Government etc. in the Constiution.p**
- **To develop interest in the elements of the constitution, Central Government parliament, Judiciary and State Government etc.**

Course outcomes:

- **There will be an introduction to the central government, parliament, judiciary and state government in India.**
- **Central Government, Parliament, Judiciary, State Government in India will be understood as a component of the administrative system.**
- **The students will develop an interest in the Indian administrative system of the Central Government, Parliament, Judiciary, State Government etc.**
- **The students will develop competencies in India's Central Government, Parlia ment, Judstice, Administration State Government etc.**



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities Major in Administrative Services.

Generic Elective Course (GE)

Paper Code : HADMGE1101,

Title : History of Administrative Services (MEJOR)

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Administrative service	8
	1.1	Meaning and nature	
	1.2	Role of administrative services	
	1.3	Importance of administrative services	
2.0		Types of Indian Administrative Services	8
	2.1	IAS	
	2.2	IPS	
	2.3	IFOS	
3.0		Background of recruitment	7
	3.1	Process of recruitment	
	3.2	Written exam/ Interview	
	3.3	Changing nature of recruitment	
4.0		Training	7
	4.1	Meaning and definition/ nature	
	4.2	Object of training	
	4.3	Importance of training	
		Total	30

Text Books:

4. State Board 6th to 10th Political Science.
5. State Board 11th to 12th Political Science.
6. NCERT 6th Std. To 12th Std. Political Science.

References

1. M. Laxmikant - Indian Polity
2. Choudhari - Constitution of India
3. Basu Durgadas - Constitution of India
4. Kashyap Subhash - Our Parliament.
5. Ranjan Kolambe - Indian Constitution and Administration.
6. Mahesh Shinde - Our Constitution
7. V.K. Singh - Constitution of India
8. Tukaram Jadhav - Indian Constitution and Politics.



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities. Major in Administrative Services

SEC

Under Graduate First Year Programme, Semester - I

Paper Code :HADMSC1101,

Title :Arithmetic (Part I SEC)

Curriculum Details

Course pre-requisite:

- 5. All faculties H.S.C. Passed Students**
- 6. Any Students who is Eligible to entire at level 4.5**

Course objectives:

-To introduce the elements of central Government Indian Parliament Judiciary and State Government etc. in the Constitution.
- To introduce the system of government in the constitution.
- To understand the elements of central Government, Parliament, Judiciary and state Government etc. in the Constiution.p
- To develop interest in the elements of the constitution, Central Government parliament, Judiciary and State Government etc.

Course outcomes:

- There will be an introduction to the central government, parliament, judiciary and state government in India.
- Central Government, Parliament, Judiciary, State Government in India will be understood as a component of the administrative system.
- The students will develop an interest in the Indian administrative system of the Central Government, Parliament, Judiciary, State Government etc.
- The students will develop competencies in India's Central Government, Parlia ment, Judstice, Administration State Government etc.



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities Major in Administrative Services.

SEC

Paper Code : HADMSC1101

Title : Arithmetic Part 1(SEC)

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Number System	8
	1.1	Types of Numbers	
	1.2	Numbers-Divisibility Test, Series, Place Value	
	1.3	BodMas Rule	
2.0		Lcm & Fraction	8
	2.1	Least Common Multiple(LCM)	
	2.2	Highest Common Factors (HCF)	
	2.3	Fraction	
3.0		Power	7
	3.1	Square , Square root,	
	3.2	Cube Cuberoot	
	3.3	Indices	
4.0		Geometry	7
	4.1	Angle	
	4.2	Triangle	
	4.3	Circle	
		Total	30

Text Books:

1. State Board 6th to 10th Political Science.
2. State Board 11th to 12th Political Science.
3. NCERT 6th Std. To 12th Std. Political Science.

References

- 1) *Sampurna Ganit – Chaitali Prakashan*
- 2) *Spardha Pariksha Ganit – Nitin Prakashan*
- 3) *Maths Magic – G. Kiran*
- 4) *Sampurn Ankaganit V Buddhimatta Soultion 2nd Edition
Marathi 2020- Sai Publication*



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities .Major in Administrative Services

Under Graduate First Year Programme, Semester-I

Paper Code: AECASE 1101 Title : English (*Ability Enhancement Course*)

Curriculum Details

Course pre-requisite:

1. All faculties H.S.C .Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

- It helps to use the language effectively
- To develop students insight into the structure of English language
- To develop students sensibility to wards correctness and appropriate of language
- To prepare them for competitive exams

Course out comes:

- Write an effective introduction and conclusion
- Product a well –Organized academic essay
- Produce appropriate vocabulary and correct word form
- Use a variety of accurate sentence structures



**Swami Ramanand Teerth Marathwada University,
Nanded**

Faculty of Humanities Major in Administrative Services.

Paper Code: AEC1101, Title: English (Ability Enhancement Course)

Curriculum Details: (for 2 Credits)

Module No.	Unit No.	Topic	Hrs. Required to cover the contents 1Hrs.=60 M.
1.0		PARTS OF SPEECH	
	1.1	Identification & function of parts of speech	8
	1.2	Correct usage of parts of speech	
	1.3	Formation of words	
2.0		TENSE	
	2.1	Active & Passive Tenses	8
	2.2	Application/Usage of tenses	
	2.3	Correct form of verb & Tense sequences	
3.0		TRANSFORMATION	
	3.1	Voice	7
	3.2	Simple, Complex & Compound Sentences	
	3.3	Degree, Direct And Indirect Speech	
4.0		CLAUSES	
	4.1	Different types of clauses & sub kinds	7
	4.2	Clause Analysis	
	4.3	Correct usage of clauses in a sentence Mistakes made in using conjunctions while joining clauses	

		Total	30
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References:

A.J.ThomsonandA.V.Martinet-

PracticalEnglishGrammar Paul and Suri - English

Grammar

WrenandMartin-EnglishGrammar



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities. Major in Administrative Services

Under Graduate First Year Programme, Semester - I

Paper Code :AECASM1101, Title : मराठी
Curriculum Details (for 2 credits)

Course pre-requisite:

१. सर्व विद्याशाखा H S C उत्तीर्ण विद्यार्थी .
२. कोणतेही विद्यार्थी जे पूर्ण स्टार ४.५ साठी पात्र आहेत.

Course objectives:

१. भाषेतील व्याकरणाचे महत्व समजून घेणे .
२. संधीचे स्वरूप समजून घेणे.
३. नामाचा लिंग व वचनांनुसार अभ्यास करणे.
४. नामाची विभक्ती व सामान्य रूप समजून घेणे.
५. मराठी भाषे विषयी आवड निर्माण करणे.

Course outcomes:

१. संधीचे प्रकार सांगता येईल .
२. जोडाक्षरे आणि जोडणी व फोड करून दाखवता येईल.
३. नामाच्या प्रकारांचा परिचय होईल .
४. नामाचे लिंग वचन सांगता येईल .
५. विद्यार्थ्यांमध्ये भाषेतील लेखन ,वाचन व भाषण कौशल्य विकसित होईल .



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities Major in Administrative Services.

Paper Code :AECASM 1101

Title : मराठी

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		भाषा आणि वर्ण विचार	
	1.1	भाषा व व्याकरणाची ओळख	8
	1.2	वर्णांचे प्रकार	
	1.3	जोडाक्षरांचे लेखन	
2.0		संधी विचार	
	2.1	स्वर संधी	8
	2.2	व्यंजन संधी	
	2.3	विसर्ग संधी	
3.0		नाम व लिंग विचार	
	3.1	नामाचे प्रकार	7
	3.2	नामाचे कार्य	
	3.3	लिंग प्रकार व बदलाचे नियम	
4.0		वचन विभक्ती व सामान्य रूपाचा विचार	
	4.1	वचन	7
	4.2	विभक्ती	
	4.3	सामान्य रूप	
			30

References :

१. दादोबा पांडुरंग तर्खडकर - महाराष्ट्र भाषेचे व्याकरण
२. मो के दामले - शास्त्रीय मराठी व्याकरण
३. ग ह केळकर - मराठी व्याकरणाची मुलतत्वे
४. मो रा वाळंबे - सुगम मराठी व्याकरण व लेखन
५. बाळासाहेब शिंदे - परिपूर्ण मराठी व्याकरण
६. डॉ आशालता गुट्टे मॅडम - अद्यावत मराठी व्याकरण व शब्दव
७. कृष्ण श्रीनिवास अर्जुनवाडकर - मराठी व्याकरण वाद आणि प्रवाद
८. मोरे केशव दामले - शास्त्रीय व्याकरण



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities. Major in Administrative Services
Under Graduate First Year Programme, Semester - II

Paper Code : HADMCT1151,
Title : Growth and Development Indian Economy
Curriculum Details

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives :

- * Student should give the information about growth of economy.
- * Give knowledge to the student about development of economy.
- * Student can know the vanout development model.
- * To know the problems in developing process.
- * To understand the modern concept of development.

Course outcomes :

- * To analyzing economic development of India.
- * Student can understand problem in developing.
- * Student can know the development status of economy.
- * Student can know the structure of five year planning in India.
- * It is helpful to all Competative Exam



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities Major in Administrative Services.

Paper Code : HADMCT1151,

Title : Growth and Development Of Indian Economy

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Concept of Growth and Development	8
	1.1	Economic Growth	
	1.2	Economic Development	
	1.3	Charactorstics and indicators	
2.0		Various Development Model	8
	2.1	Indian development Model	
	2.2	Balanced development Model	
	2.3	Imbalanced development Model	
3.0		Indian Planning	7
	3.1	Meaning structure and types of planning	
	3.2	Five year plan (1st to 12th)	
	3.3	NITI AYOG, planning commission etc.	
4.0		Population and sustainable development	7
	4.1	Theories of population	
	4.2	Census – 2011	
	4.3	SDG's MDG's and it's index.	
		Total	30

Text Books:

- 1. State Board Economics ,**
- 2. NCERT Text Book.**

References :

- 1. Vimal Jain - Economic Development**
- 2. Patil & Jagtap - Economic Policy & planning**
- 3. Gaikwad J.P. - Development Economics & planning**
- 4. Purohit Vasudha - Development Economics**
- 5. Kiran Desale - Development Economics.**



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities. Major in Administrative Services
Under Graduate First Year Programme, Semester - II

Paper Code : HADMCT1152,

Title : World Geography .

Curriculum Details

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

To introduce physical geography.

To Provide information about the earth's climate

To inform about oceanography on earth

To explain the classification of climates on earths.

To prepare the students for the competitive examination with respect to the subjects of geography.

Course outcomes:

Students will be introduced to physical geography

Students will know the basic elements of earth climate.

Oceanography will be introduced

Classification of earth's climate will be studied

It will help students to solve world geography questions in competitive examination



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities Major in Administrative Services.

Paper Code : HADMCT1152,

Title : World Geography .

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Atmosphere	
	1.1	Atmospheric factors	8
	1.2	Layers of the Atmosphere	
	1.3	Climatic factors	
2.0		Inventions in the Atmosphere	
	2.1	Heat Budget	8
	2.2	Air pressure and winds	
	2.3	Vapor, Precipitation , cyclone	
3.0		Classification of weather	
	3.1	Coppins classification	7
	3.2	Trivarta classification	
	3.3	Thornvet Classification	
4.0		Oceanography	
	4.1	Structure of ocean	7
	4.2	Ocean temperature and salinity	
	4.3	Ocean currents and tides	
		Total	30

Text Books:

- 1. State Board – 2020 – 8th Geography.3,Pune, Vivek Gosavi**
- 2. State Board – 2021 – 9th Geography.2,Hyderabad, Vivek Gosavi**
- 3. State Board – 2022 – 10th Geography.3,Pune, Vivek Gosavi**
- 4. NCERT – 2021 – 11th Geography.5,Delhi.**

References :

- 1. Savindra Singh – 2019 – Physical Geography – 6th – Allahbad –Parvalika Publication**
- 2. Gov Cheng leong – 2021- certificate physical geography and Human geography -5 th- oxford india**
- 3. Ritesh Kumar – 2020 – world geography -2th –prayagrad – corcwn publications**
- 4. D.R. Khullor – 2019 - physical geography – 5th – Gorkhapur – Access publishing.**
- 5. Dr. Mahesh More – 2016 - physical geography -2th – Latur – Dhurya publications.**
- 6. Mazid Husain – 2020 – world geography - 5th – Gorakhpur – MC Grawhill.**



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities. Major in Administrative Services

Under Graduate First Year Programme, Semester - II

Paper Code : HADMCT1151,

Title : History of Modern India 1885-1947 (.)

(Major)

Curriculum Details

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

- Introducing Modern India
- To understand the background of pre congress nationalist organizations and national congress in india
- To give an account of socio religious movements in india
- Inform about the contemporary movement in india
- To inform the revolutionary movement

Course outcomes:

- **Students will be introduced to modern india**
- **Students will get to know about nationalist congress and nationalist congress befor congress in india**
- **Social reform movement will be known**
- **Knowledge of contemporary movement in india will be understood**
- **The revolutionary movement well be known**



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities, Major in Administrative Services

Paper Code : HADMCT1151

Title : History of Modern India 1885-1947 (.)

Curricular Details :(for 2 Credits)

Module No.	UnitNo.	Name of Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Social Religious Reform movement in india	8
	1.1	Social Reform in Hinduism	
	1.2	Social Reform in Muslim	
	1.3	Social Reform in Shikh and Parshi	
2.0		Former connngress nationalist organization of india	8
	2.1	Province of Bengal	
	2.2	Province of Mumbai	
	2.3	Province of Madras	
3.0		National Congress	7
	3.1	Mawal Group	
	3.2	Jahal Group	
	3.3	Gandhi Group	
4.0		Contemporary Movement	7
	4.1	Partition of Bengal	
	4.2	Homerole Movement	
	4.3	Muslim League	
		Total	30

Text Books:

1. State Board – 2017 -7th History – First –Mumbai – Vivek Gosavi
2. State Board – 2020 -8th History – Second –latur – Vivek Gosavi
3. State Board – 2017 -9th History – Second –Hydrabad – Vivek Gosavi
4. NCERT – 8th – History –This is how india happend - Delhi

References

1. Bipin Chandra – 2001 – History of Modern India -10th - Delhi –Orient Vlackswan pvt. ltd
 2. Abhishek Srivastava -2016 - History of Modern India – 2th - Gorakhpur - Disha Pubication
 3. Rajiv Ahir – 2001 - Modern India – 27th - Delhi – Spectrum Books pvt.ltd.
 4. Dr. Mahesh More - 2021 - Modern India – 2th - latur –Rajmudra Publication.
 5. Raj Malhotra – 2011 - Modern India 8th -Delhi - person
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Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities. Major in Administrative Services
Under Graduate First Year Programme, Semester - II

Paper Code : HADMCT1152,

Title : Botany .
Curriculum Details

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

- To inform the students about various elements of plants.
- To inform the students about various life activities of plants.
- To create environmental awareness among students.
- To create environmental friendly life style among students.
- Creating a scientific perspective.

Course outcomes:

- Students will get to know about various elements of plants
- Information will be given about the lifecycle of plants
- Environmental awareness will be created
- It will help to create friendly lifestyle
- A scientific approach will help in conservation



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities Major in Administrative Services.

Paper Code : HADMCT1152

Title : Botany .

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Part and Funaction of Plant	8
	1.1	Roots, Flowers	
	1.2	Stems , Fruits	
	1.3	Leaves , Seeds	
2.0		Cell and Tissue	8
	2.1	Plants cell –Structure and Funaction	
	2.2	Plants Tissue – Types and Characterstics	
	2.3	Meristematic Tissue ,Permenant Tissue	
3.0		Classification of Plants	7
	3.1	Plants Kingdom - cryptogamis	
	3.2	Phaneroganae - Sixmnosperm	
	3.3	Angiosperms	
4.0		Plants Disease and remedies	7
	4.1	Symptoms and signs of diseqse	
	4.2	Types of disease	
	4.3	Remedies of disease	
		Total	30

Text Books:

- 1. State Board - 8th , 9th , 10th - Pune**
- 2. NCERT - 8th , 9th , 10th - Delhi**
- 3. NCERT – 11th , 12th - Botnroy**

References :

- 1. Sachin Bhaske – Genreal Science –Dnyandeep Academy -Pune**
- 2. Anil Kolte – Competitive Science –Winner Publication**
- 3. Chanrrakant Gore – Genreal science Part -2 –Unique Academy**



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities. Major in Administrative Services
Under Graduate First Year Programme, Semester - II

Paper Code : HADMCT1151,

Title : Local Government .

Curriculum Details

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

- To inform the students about various elements of plants.
- To inform the students about various life activities of plants.
- To create environmental awareness among students.
- To create environmental friendly life style among students.
- Creating a scientific perspective.

Course outcomes:

- Students will get to know about various elements of plants
- Information will be given about the lifecycle of plants
- Environmental awareness will be created
- It will help to create friendly lifestyle
- A scientific approach will help in conservation



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities Major in Administrative Services.

Paper Code : HADMCT1151

Title : Local Government .

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Local Government	8
	1.1	Meaning, Features & Importance	
	1.2	Ancient Period , Medieval Period & British Period	
	1.3	Commuity Development Program , Balvantrai Mehta Samiti, Vasantrao Naik Samiti	
2.0		Panchyat raj – Compositions & Function	8
	2.1	Zillha Parishad	
	2.2	Panchyat Samiti	
	2.3	Gram Panchyat , Gramsabha	
3.0		Arban Government	7
	3.1	Muncipal Corporation	
	3.2	Muncipal Council	
	3.3	Nagar Panchyat	
4.0		Seventy third & seven Fourth Constitutional Amendents	7
	4.1	Seventy third Constitutional Amendenment-Proviission	
	4.2	Seventy Fourth Constitutional Amendenment-Proviission	
	4.3	Impact of Seventy third & Seventy Fourth Amendents	
			30

Text Books:

1. State Board - 8th, 9th, 10th - Pune
2. NCERT - 8th, 9th, 10th - Delhi
3. NCERT - 11th, 12th - Botnroy

References :

1. लोकप्रशासनातील नव-प्रवाह ISBN No : ISBN978-81-908790-0-3
RECENT TRENDS IN PUBLIC ADMINISTRATION -
लेखक
डॉ. पंचशील एकंबेकर
प्रा. दिपक वाघमारे
प्रा. विजय तरोडे
2. एम. लक्ष्मीकांत - इंडियन पॉलिटी हिंदी
3. तुकाराम जाधव - भारतीय संविधान व भारतीय राजकारण
4. महेश शिरापूरकर - भारतीय संविधान व भारतीय राजकारण
5. महेश शिंदे - आपले संविधान ज्ञानदिप प्रकाशन पुणे
6. व्ही.के.सिंह शिलवंत सिंह- भारतीय संविधान
7. चौधरी - भारताचे संविधान लॉ. पब्लिकेशर्स
8. भास्कर लक्ष्मण भोळे- भारतीय गणराज्याचे शासन आणि राजकारण
9. कोळंबे रंजन- भारतीय राज्यघटना आणि प्रशासन



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities. Major in Administrative Services

Under Graduate First Year Programme, Semester - II

Paper Code : HADMCT1152,

Title : Social Reformers In Maharashtra .

Curriculum Details

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

- To inform the students about various elements of plants.
- To inform the students about various life activities of plants.
- To create enviourmental awareness among students.
- To create enviourmental friendly life style among students.
- Creating a scientific perspective.

Course outcomes:

- Students will get to know about various elements of plants
- Information will be given about the lifecycle of plants
- Enviourmental as awareness will be created
- It will help to creat friendly lifestyle
- A scientific approach will help in conservation



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities Major in Administrative Services.

Paper Code : HADMCT1152

Title : Social Reformers In Maharashtra .

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Vinoba Bhave	8
	1.1	Thoughts on education	
	1.2	Bhoobanvojana	
	1.3	Concept On gramswarjy	
2.0		Dhondo Keshav Karve	8
	2.1	Thoughts on education	
	2.2	Women Welfere	
	2.3	Samajswasthya	
3.0		Dr. Baba Saheb Ambedkar	7
	3.1	Thoughts on education	
	3.2	Thoughts On Natioinlism	
	3.3	Thoughts On Agriculture	
4.0		Mahatma Jotiba Phule	7
	4.1	Thoughts on education	
	4.2	Thoughts On Agriculture	
	4.3	Satyashodhahak Samaj	
			30

Text Books:

1. State Board - 8th , 9th , 10th - Pune
2. NCERT - 8th , 9th , 10th - Delhi
3. NCERT – 11th , 12th - Botnroy

References :

1. Introductory Sociology – Ramnath Sharma
2. Caste and Race in India – Dr. G.S. Ghurye
3. Social Change in India – B. Kuppuswami
4. Sociology of Religion- Thomas Odea
5. Contemporary Sociological- P Sorokin
6. मुलभूत समाजशास्त्रीय संकल्पना- प्रा. तातेराव सखराम पवळे, प्रा. सपना दिनकरराव पाटील (पवळे)



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities. Major in Administrative Services
General Elective (GE)

Under Graduate First Year Programme, Semester - II

Paper Code : HADMGE1151,

Title : Social Movement .
Curriculum Details

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

- To inform the students about various elements of plants.
- To inform the students about various life activities of plants.
- To create environmental awareness among students.
- To create environmental friendly life style among students.
- Creating a scientific perspective.

Course outcomes:

- Students will get to know about various elements of plants
- Information will be given about the lifecycle of plants
- Environmental awareness will be created
- It will help to create friendly lifestyle
- A scientific approach will help in conservation



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities Major in Administrative Services.

Paper Code :HADMGE1151

Title : Social Movement .

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Social Movement	8
	1.1	Meaning & Definetion	
	1.2	Basic Elements	
	1.3	Importance	
2.0		Shetkari Chalwal	8
	2.1	Historical Backrground	
	2.2	Nature/Features	
	2.3	Impor Tance	
3.0		Vidyarthi Chalwal/Student Movement	7
	3.1	Historical Backrground	
	3.2	Goal OF The Vidyarthi Chalwal	
	3.3	Achivement/Importance	
4.0		Environment Almovement	7
	4.1	Historical Backrground	
	4.2	Manin Goal	
	4.3	Sustainal Dvelopment	
			30

Text Books:

1. State Board - 8th, 9th, 10th - Pune
2. NCERT - 8th, 9th, 10th - Delhi
3. NCERT - 11th, 12th - Botnoy

References :

1. Introductory Sociology - Ramnath Sharma
2. Caste and Race in India - Dr. G.S. Ghurye
3. Social Change in India - B. Kuppuswami
4. Sociology of Religion- Thomas Odea
5. Contemporary Sociological- P Sorokin
6. मुलभूत समाजशास्त्रीय संकल्पना- प्रा. तातेराव सखराम पवळे, प्रा.सपना दिनकरराव पाटील
(पवळे)



Swami Ramanand Teerth Marathwada University, Nanded
Faculty of Humanities. Major in Administrative Services
SEC

Under Graduate First Year Programme, Semester - II

Paper Code : HADMSC1151,

Title : Arithmetic Part-II SEC

Curriculum Details (for 2 credits)

Course pre-requisite:

1. All faculties H.S.C. Passed Students
2. Any Students who is Eligible to entire at level 4.5

Course objectives:

- To inform the students about various elements of plants.
- To inform the students about various life activities of plants.
- To create enviourmental awareness among students.
- To create enviourmental friendly life style among students.
- Creating a scientific perspective.

Course outcomes:

- Students will get to know about various elements of plants
- Information will be given about the lifecycle of plants
- Enviourmental as awareness will be created
- It will help to creat friendly lifestyle
- A scientific approach will help in conservation



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities Major in Administrative Services.

Paper Code :HADMSC1151

Title : Arithmetic – Part II

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		Mensuration	8
	1.1	Meterimeter	
	1.2	Area	
	1.3	Volume	
2.0		Trigonometry	8
	2.1	Trigonometric Identities	
	2.2	Trigonometric Ration	
	2.3	Heights & Distances	
3.0		Probability	7
	3.1	Mean Of Grouped Data	
	3.2	Mode & Median Of Grouped Data	
	3.3	Relation Between Central Tendencies	
4.0		Statistics	7
	4.1	Area Of Triangle	
	4.2	Distance Formula	
	4.3	Section Formula	
			30

Text Books:

1. State Board - 8th, 9th, 10th - Pune
2. NCERT - 8th, 9th, 10th - Delhi
3. NCERT – 11th, 12th - Botnoy

References

- 1) *Sampurna Ganit – Chaitali Prakashan*
- 2) *Spardha Pariksha Ganit – Nitin Prakashan*
- 3) *Maths Magic – G. Kiran*
- 4) *Sampurn Ankaganit V Buddhimatta Soultion 2nd Edition
Marathi 2020- Sai Publication*



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities .Major in Administrative Services

Under Graduate First Year Programme, Semester-II

Paper Code: AECASE 1101 Title : English (*Ability Enhancement Course*)

Curriculum Details

Coursepre-requisite:

3. All faculties H.S.C .Passed Students
4. Any Students who is Eligible to entire at level 4.5

Courseobjectives:

- It helps to use the language effectively
- To develop students insight into the structure of English language
- To develop students sensibility to wards correctness and appropriate of language
- To prepare them for competitive exams

Course out comes:

- Write an effective introduction and conclusion
- Product a well –Organized academic essay
- Produce appropriate vocabulary and correct word form
- Use a variety of accurate sentence structures



**Swami Ramanand Teerth Marathwada University,
Nanded**

Faculty of Humanities Major in Administrative Services.

Paper Code: AEC1101, Title: English (Ability Enhancement Course)

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1Hrs.=60 M.
1.0		TYPES OF SENTENCE	
	1.1	Function Based & Clause based types	8
	1.2	Inter change of different types of sentences	
	1.3	sentence improvement , sentence arrangement	
2.0		SYNTHESIS	
	2.1	Use of As Soon As/no sooner.. than/hardly ..when /scarcely ..when	8
	2.2	Use of as well as / not only..... but also /both and	
	2.3	use of eitheror /neithernor Use too & Remove too	
3.0		OTHER COME IMPORTANT TOPICS	
	3.1	Subject verb agreement	7
	3.2	Question Tag	
	3.3	Articles Common Errors	
4.0		VOCABULARY	
	4.1	Synonyms & Antonyms	7
	4.2	One Word Substitution	
	4.3	Idioms & Phrases , Selection Of Misspelt/ Correctly Spelt Words .	

		Total	30
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References:

A.J.ThomsonandA.V.Martinet-

PracticalEnglishGrammar Paul and Suri - English

Grammar

WrenandMartin-EnglishGrammar



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities. Major in Administrative Services

Under Graduate First Year Programme, Semester - II

Paper Code :AECASM1101, Title : मराठी

Curriculum Details (for 2 credits)

Course pre-requisite:

१. सर्व विद्याशाखा H S C उत्तीर्ण विद्यार्थी .
२. कोणतेही विद्यार्थी जे पूर्ण स्टार ४.५ साठी पात्र आहेत.

Course objectives:

१. भाषेतील व्याकरणाचे महत्व समजून घेणे .
२. संधीचे स्वरूप समजून घेणे.
३. नामाचा लिंग व वचनांनुसार अभ्यास करणे.
४. नामाची विभक्ती व सामान्य रूप समजून घेणे.
५. मराठी भाषे विषयी आवड निर्माण करणे.

Course outcomes:

१. संधीचे प्रकार सांगता येईल .
२. जोडाक्षरे आणि जोडणी व फोड करून दाखवता येईल.
३. नामाच्या प्रकारांचा परिचय होईल .
४. नामाचे लिंग वचन सांगता येईल .
५. विद्यार्थ्यांमध्ये भाषेतील लेखन ,वाचन व भाषण कौशल्य विकसित होईल .



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities Major in Administrative Services.

Paper Code :AECASM 1101

Title : मराठी

Curriculum Details: (for 2 Credits)

Module No.	UnitNo.	Topic	Hrs. Required to cover the contents 1 Hrs.=60 M.
1.0		विकारी शब्द जाती	8
	1.1	सर्वनाम	
	1.2	विशेषण	
	1.3	क्रियापद	
2.0		अविकारी शब्द जाती	8
	2.1	क्रियाविशेषण अव्यये	
	2.2	शब्दयोगी अव्यये	
	2.3	उभयान्वयी व केवलप्रयोगी अव्यये	
3.0		प्रयोग विचार	7
	3.1	कर्तरी प्रयोग	
	3.2	कर्मणी प्रयोग	
	3.3	भावे प्रयोग	
4.0		शब्दसिद्धी	7
	4.1	शब्दसिद्धी म्हणजे काय	
	4.2	सिद्ध शब्द	
	4.3	साधित शब्द	
			30

References:

१. दादोबा पांडुरंग तर्खडकर - महाराष्ट्र भाषेचे व्याकरण
२. मो के दामले - शास्त्रीय मराठी व्याकरण
३. ग ह केळकर - मराठी व्याकरणाची मुलतत्वे
४. मो रा वाळंबे - सुगम मराठी व्याकरण व लेखन
५. बाळासाहेब शिंदे - परिपूर्ण मराठी व्याकरण
६. डॉ आशालता गुटे मॅडम - अद्यावत मराठी व्याकरण व शब्दव
७. कृष्ण श्रीनिवास अर्जुनवाडकर - मराठी व्याकरण वाद आणि प्रवाद
८. मोरे केशव दामले - शास्त्रीय व्याकरण

