



॥ सा विद्या या विमुक्तये ॥

# स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ, नांदेड

'ज्ञानतीर्थ', विष्णुपुरी, नांदेड - ४३१ ६०६ (महाराष्ट्र राज्य) भारत

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

'Dnyanteerth', Vishnupuri, Nanded - 431 606 (Maharashtra State) INDIA

स्वामी रामानंद तीर्थ  
मराठवाडा विद्यापीठ, नांदेड

Established on 17th September, 1994, Recognized By the UGC U/s 2(f) and 12(B), NAAC Re-accredited with 'B++' grade

Fax : (02462) 215572

Academic-1 (BOS) Section

website: srtmun.ac.

Phone: (02462)215542

E-mail: bos@srtmun.ac.

मानवविज्ञान विद्याशाखे अंतर्गत राष्ट्रीय शैक्षणिक धोरण २०२० नुसार पदव्यूत्तर द्वितीय वर्षाचे अभ्यासक्रम (Syllabus) शैक्षणिक वर्ष २०२४-२५ पासून लागू करण्याबाबत.

## प रि प त्र क

या परिपत्रकान्वये सर्व संबंधितांना कळविण्यात येते की, या विद्यापीठा अंतर्गत येणा-या सर्व संलग्नित महाविद्यालयामध्ये शैक्षणिक वर्ष २०२४-२५ पासून राष्ट्रीय शैक्षणिक धोरणानुसार पदव्यूत्तर द्वितीय वर्षाचे अभ्यासक्रम लागू करण्याच्या दृष्टीकोनातून मानवविज्ञान विद्याशाखे अंतर्गत येणा-या अभ्यासमंडळांनी तयार केलेल्या पदव्यूत्तर द्वितीय वर्षाच्या अभ्यासक्रमांना मा. विद्यापरिपदेने दिनांक १५ मे २०२४ रोजी संपन्न झालेल्या बैठकीतील विषय क्रमांक १६/५९-२०२४ च्या ठरावान्वये मान्यता प्रदान केली आहे. त्यानुसार मानवविज्ञान विद्याशाखेतील खालील एम. ए. द्वितीय वर्षाचे अभ्यासक्रम (Syllabus) लागू करण्यात येत आहेत.

01	M. A. II year - Marathi (Affiliated College)
02	M. A. II year - English (Affiliated College)
03	M. A. II year - Urdu (Affiliated College)
04	M. A. II year - History (Affiliated College)
05	M. A. II year - Political Science (Affiliated College)
06	M. A. II year - Sociology (Affiliated College)
07	M. A. II year - Sociology (Campus School)
08	M. A. II year - Public Administration (Affiliated College)
09	M. A. II year - Geography (Affiliated College)
10	M. A. II year - Sanskrit (Affiliated College)
11	M. A. II year - Philosophy (Affiliated College)
12	M. A. II year - Human Rights (Campus School)
13	M. A. II year - Economics (Affiliated College)
14	M. A. II year - Economics (Sub Campus)
15	M. A. II year - Economics (Campus School)
16	M. A. II year - Marathi (Campus School)

सदरील परिपत्रक व अभ्यासक्रम प्रस्तुत विद्यापीठाच्या [www.srtmun.ac.in](http://www.srtmun.ac.in) या संकेतस्थळावर उपलब्ध आहेत. तरी सदरील बाब ही सर्व संबंधितांच्या निदर्शनास आणून द्यावी, ही विनंती.

'ज्ञानतीर्थ' परिसर,

विष्णुपुरी, नांदेड - ४३१ ६०६.

जा.क्र.:शै-१/एनईपी/पीजीअ/२०२४-२५/१२५

दिनांक २१.०६.२०२४

प्रत : १) मा. आधिष्ठाता, मानवविज्ञान विद्याशाखा, प्रस्तुत विद्यापीठ.

२) मा. संचालक, परीक्षा व मुल्यमापन मंडळ, प्रस्तुत विद्यापीठ.

३) मा. प्राचार्य, सर्व संबधित संलग्नित महाविद्यालये, प्रस्तुत विद्यापीठ.

४) मा. संचालक, सर्व संकुले परिसर व उपपरिसर, प्रस्तुत विद्यापीठ

५) सिस्टीम एक्सपर्ट, शैक्षणिक विभाग, प्रस्तुत विद्यापीठ. याना देवून कळविण्यात येते की, सदर परिपत्रक संकेतस्थळावर प्रसिध्द करण्यात यावे.

डॉ. सरिता लोसरवार

सहा.कुलसचिव

शैक्षणिक (१-अभ्यासमंडळ) विभाग

**Swami RamanandTeerth**  
**Marathwada University, Nanded-431 606**



**(Structure and Syllabus of Two-Year Multidisciplinary Post Graduate Degree Program in Humanities with Multiple Entry and Exit option)**

**Two Year Master Degree Programme**

**M.A. Second Year**

**Major in Public Administration  
(Affiliated College)**

**Under the faculty of Humanities**

**Effective from Academic Year -2024-2025  
(As per NEP-2020)**

## **From the Desk of Dean.....**

NEP 2020 proposes a new and forward-looking vision for India's Higher Education System through quality universities and colleges. Its key is in the curriculum and its practical implementation.

The curriculum must be exciting, relevant, and regularly updated to align with the latest knowledge requirements and meet specified learning outcomes. High-quality pedagogy is necessary to impart the curricular material to students successfully; pedagogical practices determine the learning experiences provided to students, thus directly influencing learning outcomes. The assessment methods must be scientific, designed to improve learning continuously test the knowledge application.

The university's proper framing and development of syllabi will result in the upbringing and nourishment of multidisciplinary and holistic citizens. Emphasis is on outcome-based learning. Every course has well-defined objectives and outcomes. The assessment guidelines also provide clarity and precision to the vision behind prescribing the particular course content.

NEP foresees more vibrant, socially engaged, cooperative communities and a happier, cohesive, cultured, productive, innovative, progressive, and prosperous nation. The introduction of Research Methodology and ethics will widen the vision and broaden the perspectives of the learners.

Introducing Case Studies and Field Projects has created a unique opportunity for the higher education institute to bridge the gap between the academia, industry and the community NEP believes effective learning requires a comprehensive approach that involves an appropriate curriculum, engaging pedagogy, continuous formative assessment, and adequate student support.

We are sure that the Postgraduate centers of this university and its affiliated colleges will implement the course effectively and successfully, resulting in a healthy and more creative academic ambience.

**Prof. Parag Khadke,**  
Dean, Faculty of Humanities,

## **From Desk of Chairman, Board of Studies in the Subject Public Administration**

### **Preamble:**

Education is a critical process for realizing one's full potential, creating a more just and equal community and advancing national progress. In terms of economic growth, social fairness and equality, scientific advancement, national integration, and cultural preservation, ensuring universal access to high-quality education is critical to India's continuing rise and leadership on the world arena. In this context, the politics and Public Administration is related with the life of every human being of the India. Every citizen of India must know the need, role and importance of curriculum of Public Administration. Public Administration as a discipline of Social Science, it deals with understanding the social structures and methods used to manage a government or State. It also encompasses the Historical, Philosophical, Constitutional, and Legal foundation of the administrative system. It further provides scope to identify the administrative values and ideas, governing institutions and their policy making process. The subject increases the ability to address the functions and processes of administration in Local, State, National and International levels. It ensures that students acquire citizenship skills and engage as active citizens by appreciating human diversity. This subject is interdisciplinary by nature and draws upon other social disciplines or branches of knowledge and there by influenced by them in many ways.

This branch of Social Science makes able to every citizen of nation to know about the loopholes in the administrative system as well as the roles of administrator in the overall development of the nation and helps to criticize and suggest some new ideas and ways to formulate an adequate welfare administrative system.

This curriculum is helpful to make the students able to acquire the knowledge about its different streams like, Organizational Management, Social Welfare Administration, Economic Administration, International administration, E-Administration and Disaster Administration. The curriculum of Public Administration is organized in a systematic manner to facilitate students to have an understanding of administrative system, terms and terminologies, theories, practice, policies, systems, processes and behavior. The contents enrich student's writing, communication and develop knowledge about current, future and past administrative systems across the world. An earnest effort is directed towards laying the foundation for a serious engagement with the discipline and developing competencies that prepare students for higher education, learning and acquiring knowledge about constitution as well as Indian Administrative System and its role in the development of citizens.

I, as Chairman, Board of Studies in Public Administration Swami Ramanand Teerth Marathwada University, Nanded, happy to state here that, Program Educational Objectives were finalized in a meeting where 8members from different institutes were attended, who were either Heads or their representatives of Public Administration Department. The Program Educational Objectives finalized for Post Graduate in Public Administration are listed below;

## **Program Objectives in Public Administration**

- To understand the importance of concepts and research techniques in Public Administration.
- To familiarize the students with the basic idea's thoughts and theories in Public Administration.
- To help them to understand and make distinction among Public Administration and help them to understand the importance of in the national and global contexts.
- To help them to understand the emergence and growth of modern Administration and give them an idea of their functioning and relate them to the administrative realities.
- To equip them to critically relate the theoretical aspects of Public Administration to the Socio-Economic and Administrative facts of our times.

## **Program Learning Outcomes in Public Administration:**

At the end of the successful completion of the course, the students will be able to-

- To acquire domain, inter disciplinary knowledge through the discipline of Public Administration.
- Study and analyze administrative contexts from critical and constructive prospective.
- Have a better understanding of the working of various administrative institutions and relate this functioning to the greater cause of nation building as a responsible citizen.
- To gain/ achieve Critical thinking and develop the ability to make logical/ rational inferences about Socio- Economic and Administrative issues, on the basis of Comparative and Contemporary Administrative discourses in India and Global.
- Thinking about National and International issues involving States having various Administrative Ideologies and historical contexts.
- Pursue higher education such as Post Graduate Studies and Research in Public Administration and in other interdisciplinary are as to provide qualitative insights to create a better world. In addition to above more program educational objectives of their own may be added by affiliated Institutes. In addition to Program Educational Objectives, for each course of under Postgraduate program, objectives and expected out comes from learner's point of view a real so included in the curriculum to support the philosophy of outcome-based education. I believe strongly that small step taken in right direction will definitely help in providing quality education to the stakeholders.

**Professor (Dr.) Shaikh Mohammad Hanif Ismailsab**

**Chairman, Board of Studies in the Public Administration**

**Swami Ramanand Teerth Marathwada University, Nanded**



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Members of the Board of Studies in the subject of Public Administration**  
**Under the faculty of Humanities**

Sir. No	Name of the Member	Designation	Address with Mailid	ContactNo.
1	Prof (Dr.) Shaikh Mohmmad Hanif Ismailsab	Chairman	Shivaji Mahavidyalaya, Renapur Dist. Latur <a href="mailto:mohmmad.hanif2003@gmail.com">mohmmad.hanif2003@gmail.com</a>	(M)9763336787, (W)9421304663
2	Dr. Lekhane Shankar	Member	S.M.B.P.K. College, Shankarnagr <a href="mailto:drsklekhane69@gmail.com">drsklekhane69@gmail.com</a>	9511868435
3	Dr. Somwanshi Mukta	Member	Late. Ramesh Warpudkar College, Sonpeth <a href="mailto:muktags76@gmail.com">muktags76@gmail.com</a>	9145451314 9420035779
4	Dr. Bhingole Balasaheb	Member	Yoganand College, Vasmat <a href="mailto:bhingolebs@gmail.com">bhingolebs@gmail.com</a>	9423537209 8668914909
5	Dr. Kahalekar Chandoba	Member	M.J.P.College, Mukhed <a href="mailto:c.m.kahalekar@gmail.com">c.m.kahalekar@gmail.com</a>	9860327738
6	Dr. Kale Amol	Member	Peoples College, Nanded <a href="mailto:amolkalepcn@gmail.com">amolkalepcn@gmail.com</a>	9890438990
7	Dr. Katturwar Balaji	Member	Degloor College, Degloor <a href="mailto:brkattruwar@gmail.com">brkattruwar@gmail.com</a>	9423305870
8	Dr. Debade Sanjay	Member	Degloor College, Degloor <a href="mailto:smdebde@gmail.com">smdebde@gmail.com</a>	9922724292
9	Miss. Sathe Pooja Vilas	Invitee Member	Dayanand Art's College, Latur <a href="mailto:avnipatil029@gmail.com">avnipatil029@gmail.com</a>	8468860207
10	Miss. Panchal Sapna Dilip	Invitee Member	Maharashtra Mahavidyalaya, Nilanga <a href="mailto:sapnapanchal841@gmail.com">sapnapanchal841@gmail.com</a>	9579281158



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities, Major in Public Administration (DSC)**

**Credit Framework of Two-Year PG Program for the faculty of Humanities**

Year & Level	Sem.	Major Subject		RM	OJT/FP	Research Project	Credits	Total Credits
		(DSC)	(DSE)					
1	2	3	4	5	6	7	8	9
2	3	HPUBC601(4Cr) HPUBC602(4Cr) HPUBC603(4Cr)	Elective HPUBE601(4Cr)	---	---	Research Project (Field Survey) <b>HPUBF601</b> (4 Cr)	20	40
	4	HPUBC651(4Cr) HPUBC652(4Cr) HPUBC653(2Cr)	Elective HPUBE651(4Cr)	---	---	Research Project <b>HPUBR651</b> (6Cr)	20	
<b>Total Credits</b>		<b>46</b>	<b>16</b>	<b>04</b>	<b>04</b>	<b>10</b>	<b>80</b>	

**Abbreviations:**

**DSC:** Department/Discipline Specific Core (Major)

**DSE:** Department/Discipline Specific Elective (Major)

**OJT:** On Job Training; (Internship/Apprenticeship) **FP:** Field Projects

**RM:** Research Methodology **RP:** Research Project/Dissertation



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSC)**

**Post Graduate-Second Year Programme of Semester-III (Level6)**

**Teaching Scheme**

	Course Code	Course Name	Credits Assigned			Teaching Scheme (Hrs./week)		
			Theory	Practical	Total	Theory	Practical	Total
<b>Major</b>	HPUBC601	Administrative Thinkers	04	--	<b>04</b>	04	----	04
	HPUBC602	Comparative Public Administration	04	---	<b>04</b>	04	----	04
	HPUBC603	Development Administration	04	--	<b>04</b>	04	---	04
<b>Major-Electives</b>	HPUBE601	Rural Development Administration OR Public Policy in India	04	--	<b>04</b>	04	---	04
<b>Research Project (Field Survey)</b>	HPUBF601	Research Project (Field Survey)	04	----	<b>04</b>	04	----	04
<b>Total Credits</b>			<b>20</b>	<b>--</b>	<b>20</b>	<b>20</b>	<b>---</b>	<b>20</b>





**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSC)**

**Post Graduate-Second Year Programme, Semester-IV (Level6)**  
**Teaching Scheme**

	Course Code	Course Name	Credits Assigned			Teaching Scheme (Hrs./week)		
			Theory	Practical	Total	Theory	Practical	Total
<b>Major</b>	HPUBC651	Administrative Thoughts	04	--	<b>04</b>	04	----	04
	HPUBC652	Comparative Personnel Administration in India, UK and USA	04	---	<b>04</b>	04	----	04
	HPUBC653	Health Administration	02	--	<b>02</b>	02	---	02
<b>Major - Electives</b>	HPUBE651	Urban Development Administration in India <b>Or</b> Financial Administration in India	04	--	<b>04</b>	04	---	04
<b>Research Project</b>	HPUBR651	Research Project	06	----	<b>06</b>	06	-----	06
<b>Total Credits</b>			<b>20</b>	<b>--</b>	<b>20</b>	<b>20</b>	<b>---</b>	<b>20</b>



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate Second Year Programme, Semester-III (Level6)**  
**Examination Scheme**

**[20%Continuous Assessment (CA) and 80% End Semester Examination (ESE)]**

Subject	Course Code	Course Name	Theory				ESE Total	Total Col. (7+8)
			Continuous Assessment (CA)			Avg of T1+T2+As si. /3		
			Test I	Test II	Assignment			
01	02	03	04	05	06	07	08	09
Major	HPUBC601	Administrative Thinkers	20	20	20	20	80	100
	HPUBC602	Comparative Public Administration	20	20	20	20	80	100
	HPUBC603	Development Administration	20	20	20	20	80	100
Major-Electives	HPUBE601	Rural Development Administration OR Public Policy in India	20	20	20	20	80	100
Research Project (Field Survey)	HPUBF601	Research Project (Field Survey)	20	20	20	20	80	100



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSC)**

**Post Graduate Second Year Programme, Semester-IV (Level6)**  
**Examination Scheme**

**[20% Continuous Assessment (CA) and 80% End Semester Examination (ESE)]**

Subject	Course Code	Course Name	Theory				Total Col.(7+8)	
			Continuous Assessment (CA)			ESE		
			Test I	Test II	Assignment	Avg of T1+T2+Assi. /3		Total
01	02	03	04	05	06	07	08	09
Major	HPUBC651	Administrative Thoughts	20	20	20	20	80	100
	HPUBC652	Comparative Personnel Administration in India, UK and USA	20	20	20	20	80	100
	HPUBC653	Health Administration	10	10	10	10	40	50
Major-Electives	HPUBE651	Urban Development Administration in India Or Financial Administration in India	20	20	20	20	80	100
Research Project	HPUBR651	Research Project	30	30	30	30	120	150



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSC)**

**Post Graduate-Second Year Programme, Semester-III**

**Paper Code: HPUBC601**

**Paper Title: Administrative Thinkers (Major)**

**Curriculum Details**

**Course pre-requisite:**

- 1) Any M.A. First Year Passed /ATKT Student with subject of Public Administration from the Government Recognize University.
- 2) Students should be aware of the basic Theoretical knowledge of the Public Administration.
- 3) Students should have a basic understanding of theories of Public Administration

**Course objectives:**

1. Students introduce the basic Theoretical knowledge of the Public Administration.
2. To give the information about Approaches and theories of Public Administration.
3. To familiarize the students with basic Knowledge of modern Administrative thoughts.

**Course outcomes:**

1. Students will understand the Theoretical knowledge of the Public Administration.
2. Students will understand origin and development of the public Administration as a subject.
3. The theoretical perspectives will develop in the subject.
4. Students will familiarize with the various trends in public administration.



**Swami Ramanand Teerth Marathwada University, Nanded  
Faculty of Humanities Major in Public Administration (DSC)**

**Post Graduate-Second Year Programme, Semester-I  
Paper Code: HPUBC601  
Paper Title: Administrative Thinkers (Major)  
Curriculum Details (for 4 Credits)**

<b>Module No.</b>	<b>Unit No.</b>	<b>Name of Topic</b>	<b>Hrs. Required to cover the contents 1Hrs.=60M.</b>
<b>1.0</b>		<b>Woodrow Wilson</b>	12
	1.1	Views on Administration	
	1.2	Relation between Public Administration and Political Science	
	1.3	Concept of comparative Public Administration	
	1.4	Views on International Administration ( <b>14 Principles</b> )	
<b>2.0</b>		<b>Dwight Waldo</b>	12
	2.1	Views on Public Administration	
	2.2	Public Administration & Morality	
	2.3	Views on democracy and Bureaucracy	
	2.4	Population and Planning	
<b>3.0</b>		<b>Max Weber</b>	12
	3.1	Views on Authority	
	3.2	Principles of Bureaucracy	
	3.3	Development of Bureaucracy	
	3.4	Relation between Democracy and Bureaucracy	
<b>4.0</b>		<b>Chester Barnard</b>	12
	4.1	Concept of Organization	
	4.2	Formal & Informal Organization	
	4.3	views on Communication	
	4.4	Functions of Chief Executive	
<b>5.0</b>		<b>Paul H. Appleby</b>	12
	5.1	Views on Public Administration	
	5.2	Decentralization of Democracy	
	5.3	Views on Indian Administration	
	5.4	Views on Indian Institute of Public Administration	
<b>Total</b>			<b>60</b>

## **Text books**

- 1) डॉ.राम जाधव,डॉ. गोविंद येडले,(2011)प्रशासकीय विचारसरणी,सिरीयल पब्लिकेशन नवी दिल्ली
- 2) डॉ.अर्जुनराव दर्शनकार,प्रशासकीय विचारवंत,कैलास पब्लिकेशन,औरंगाबाद
- 3) प्रा.जी. एच. बिरादार,प्रशासकीय विचारवंत,कैलास पब्लिकेशन,औरंगाबाद
- 4) डॉ.श्याम वाघमारे व डॉ. सुरेश गजभारे,(2015)प्रशासकीय विचारवंत,अरुणा प्रकाशन लातूर
- 5) डॉ. स्मिता मारवाळीकर,प्रशासकीय विचारवंत, संकल्प प्रकाशन, लातूर

## **References: -**

- 1) Sum Sun Nisa Ali, (1990), Eminent Administrative Thinkers, Associated Publishing House, New Delhi
- 2) S.R. Maheshwari, (2003) Administrative Thinkers, - Mac Millan Indian Ltd., Mumbai
- 3) R.K. Sapru, (2008) Administrative theory and Management thought, Prentice Hall of India, New Delhi
- 4) जी.एस. सुधा.,प्रबंध चिंतन का इतिहास, आर.बी.एस.ए. पब्लिशर्स जयपूर
- 5) अशोक कुमार दुबे,प्रशासकीय विचारक,टी.एम.एच.पब्लिशर्स,नई दिल्ली
- 6) डॉ.सुरेंद्र कटारिया, प्रशासनिक चिंतक,नॅशनल पब्लिकेशन हाऊस, नई दिल्ली
- 7) डॉ.नरेंद्र थोरी,प्रशासनिक विचारक,आर.बी.एस.ए. पब्लिशर्स जयपूर
- 8) प्रा.के.आर.बंग,प्रशासकीय विचारवंत,विद्या प्रकाशन,औरंगाबाद
- 9) प्रा.लक्ष्मण कोत्तापल्ले,पाश्चिमात्य व भारतीय प्रशासकीय विचारवंत,निर्मल प्रकाशन नांदेड
- 10) डॉ.श्याम शिरसाट, डॉ.भगवान बैनाडे व डॉ.जितेंद्र वासनिक, प्रशासकीय विचारवंत, ज्ञानसमिधा पब्लिकेशन, औरंगाबाद



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSC)**

**Post Graduate-Second Year Programme, Semester-III**

**Paper Code: HPUBC602**

**Paper Title: Comparative Public Administration (Major)**

**Curriculum Details**

**Course pre-requisite:**

- 1) Any M.A. First Year Passed / ATKT Student with subject of Public Administration from the Government Recognize University.
- 2) Students should be familiar with the basic Theoretical knowledge of Comparative Public Administration.
- 3) Students should have a basic understanding of International Administration during the period under study.

**Course objectives**

After studying the course students will have a capacity to understand:

- 1) To Understand the Administrative system of U.K.,U.S.A. and India
- 2) To identify various silent features of administrative system of U.K.,U.S.A. and India
- 3) To introduce the Theories and Models of Comparative Public Administration.

**Course outcomes:**

- 1) The Content of the course will enable the students to understand various administrative systems.
- 2) Due to the course the students will be understand the difference and Role of Administrative system in Nation Development of U.K.,U.S.A. and India.
- 3) Students will understand the importance of Comparative study of the Public Administration.



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSC)**

**Post Graduate-Second Year Programme, Semester-III**

**Paper Code: HPUBC602**

**Paper Title: Comparative Public Administration (Major)**

**Curriculum Details: (for 4 Credits)**

<b>Module No.</b>	<b>Unit No.</b>	<b>Name of Topic</b>	<b>Hrs. Required to cover the contents 1Hrs.=60M.</b>
<b>1.0</b>		<b>Comparative Public Administration</b>	<b>12</b>
	1.1	Meaning & Definition	
	1.2	Evolution Comparative Public Administration as a discipline	
	1.3	Nature & Scope	
	1.4	Importance of Comparative Public Administration	
<b>2.0</b>		<b>Approaches of Comparative Public Administration</b>	<b>12</b>
	2.1	Behavioral Approach	
	2.2	Structural-Functional Approach	
	2.3	Ecological Approach	
	2.4	Systems Approach	
<b>3.0</b>		<b>Administrative System in India</b>	<b>12</b>
	3.1	Administrative Features	
	3.2	Political executives	
	3.3	Local Government	
	3.4	Control over Administration	
<b>4.0</b>		<b>Administrative System in United Kingdom</b>	<b>12</b>
	4.1	Administrative Features	
	4.2	Political executives	
	4.3	Local Government	
	4.4	Control over Administration	
<b>5.0</b>		<b>Administrative System in USA</b>	<b>12</b>
	5.1	Administrative Features	
	5.2	Political executives	
	5.3	Local Government	
	5.4	Control over Administration	
<b>Total</b>			<b>60</b>



## **Text books**

- 1) आवस्थी आनंद, तुलनात्मक लोकप्रशासन, लक्ष्मीनारायण प्रकाशन आग्रा
- 2) तिजारे रा.अ. & कुलकर्णी, तुलनात्मक लोकप्रशासन, मंगेश प्रकाशन नागपूर

## **References:**

1. F.W. Riggs,(1991) The ecology of Public Administration, Asia Publishing House, Bombay,
  2. Arora Ramesh, (1972), Comparative Public Administration, Associated Publishing House, New Delhi.
  3. Heady Ferel, (1984), Public Administration, A Comparative perspective – Marcel Dekkar, New York.
  4. D. Waldo, (1964) Comparative Public Administration, performance and problem, Priste La Barton University of Washington Press.
  5. कटारिया सुरेंद्र, तुलनात्मक लोकप्रशासन, आर.बी.एस.ए. प्रकाशन जयपूर
  6. अरोरा आर.के., (1979), तुलनात्मक लोकप्रशासन, राजस्थान हिंदी ग्रंथ अकादमी, जयपूर
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**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSC)**

**Post Graduate Second Year Programme, Semester-III**

**Paper Code: HPUBC603**

**Paper Title: Development Administration (Major)**

**Curriculum Details**

**Course pre-requisite:**

- 1) Any M.A. First Year Passed /ATKT Student with subject of Public Administration from the Government Recognize University.
- 2) Students should be familiar with the basic Theoretical knowledge of Administration.

**Course objectives:**

1. Students will understand the basic concepts and nature of Development Administration.
2. Students will understand the role and importance of Development Administration in development of India.
3. Students will familiarize with the Objectives and scope of Development Administration.
4. Students will understand various Approaches to Development Administration.

**Course outcomes:**

1. In depth understanding of nature, scope of Development Administration.
2. Students will sensitize with Development Administration.
3. Students will prepare themselves to gate participation in administration work related to Development of Nation.



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSC)**  
**Post Graduate Second Year Programme, Semester-III**  
**Paper Code: HPUBC 603**  
**Paper Title: Development Administration (Major)**  
**Curriculum Details: (for 4 Credits)**

Module No.	Unit No.	Name of Topic	Hrs. Required to cover the contents 1Hrs.=60M.
<b>1.0</b>		<b>Development Administration:</b>	<b>12</b>
	<b>1.1</b>	Meaning & Definition	
	<b>1.2</b>	Nature & Scope	
	<b>1.3</b>	Deference Between Traditional Administration and Development Administration	
	<b>1.4</b>	Importance of Development Administration	
<b>2.0</b>		<b>Concept and Nature of Development Administration</b>	<b>12</b>
	<b>2.1</b>	Social, Economical & Political Development	
	<b>2.2</b>	Administrative Development	
	<b>2.3</b>	Technological Development	
	<b>2.4</b>	Sustainable Development	
<b>3.0</b>		<b>Role of Various Agencies in Development</b>	<b>12</b>
	<b>3.1</b>	Bureaucracy in Development	
	<b>3.2</b>	Voluntary Agencies in Development	
	<b>3.3</b>	Co-operative Institutions in Development	
	<b>3.4</b>	Educational Institutions in Development	
<b>4.0</b>		<b>New aspects of Development Administration</b>	<b>12</b>
	<b>4.1</b>	Ecology and Development Administration	
	<b>4.2</b>	People's Participation and Development Administration	
	<b>4.3</b>	Globalization and Development Administration	
	<b>4.4</b>	Corporate Social Responsibility and Development Administration	
<b>5.0</b>		<b>Issues before Development Administration</b>	<b>12</b>
	<b>5.1</b>	Regionalism	
	<b>5.2</b>	Communalism	
	<b>5.3</b>	Population explosion	
	<b>5.4</b>	Corruption	
<b>Total</b>			<b>60</b>

## **Text books**

- 1) बंग के.आर. विकास प्रशासन विद्या बुक्स पब्लिकेशन औरंगाबाद
- 2) एखेळीकर रमेश, विकास प्रशासन विद्या बुक्स पब्लिकेशन औरंगाबाद
- 3) गोरे भारत, विकास प्रशासन व जिल्हा ग्रामीण विकास यंत्रणा, चिन्मय प्रकाशन, औरंगाबाद

## **References**

- 1 Awasthi and Maheshwari (1986) public Administration, (first edition), Premier Press, Agra
2. Awasthi and Maheshwari (2007) Public Administration, Laxmi Narayan Agrawal, Agra
3. Tyagi A.R. (1966), Public Administration (First Edition), Atmaram and Sons Publication, New Delhi
4. Bhattacharya Mohit, (2018), New Horizon of Public Administration (Revised edition), Jawaher Publication, New Delhi
- 5) दुबे अशोककुमार, “२१ वी शताब्दी मे लोकप्रशासन”, टाटामॅकग्राहिल पब्लिशिंग कंपनी, नवी दिल्ली.
- 6) अवस्थी ए.पी., विकास प्रशासन, लक्ष्मी नारायण अग्रवाल
- 7) सिंह होशियार, (2002), भारतीय प्रशासन, किताब महल पब्लिकेशन, नई दिल्ली
- 8) फाडिया बी. एल., (2006), लोकप्रशासन, साहित्य भवन पब्लिकेशन, नई दिल्ली



# **Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities Major in Public Administration (DSE)**

**Post Graduate Second Year Programme, Semester-III**

**Paper Code: HPUBE601**

**Paper Title: Rural Development Administration**

**(Major -Electives)**

**Curriculum Details**

## **Course pre-requisite:**

- 1) Any M.A. First Year Passed /ATKT Student with subject of Public Administration from the Government Recognize University.
- 2) Students should be familiar with the basic knowledge of Panchayati Raj Institutions in India.

## **Course objectives:**

- 1) The students would be enlightened about the role of Panchayati Raj Institutions in Development of India.
- 2) It will help the students understand do the local self governments function for the overall well being.
- 3) It would demonstrate a basic understanding for various aspects of three tier system of Panchayati Raj Institutions.
- 4) The students would learn about the three tier system of Panchayati Raj Institutions in Maharashtra state.

## **Course outcomes:**

- 1) Students can learn the Local Government system which helps for preparing UPSC, MPSC and other competitive exams.
- 2) Awareness of the basic governing system as well as development measures.
3. It will provide knowledge of three tier system of Panchayati Raj in Maharashtra state.
4. Understand the role of Panchyati Raj Institutes as the main instrument of State to achieve its rural developmental goals.



**Swami Ramanand Teerth Marathwada University, Nanded**

Faculty of Humanities Major in Public Administration (DSE)

Post Graduate Second Year Programme, Semester-III

Paper Code: HPUBE601

**Paper Title: Rural Development Administration**

**(Major -Electives)Major -Electives)**

**Curriculum Details(for 4 Credits)**

Module No.	Unit No.	Name of Topic	Hrs. Required to cover the contents 1Hrs.=60M.
<b>1.0</b>		<b>Rural Development Administration</b>	
	<b>1.1</b>	Meaning	<b>12</b>
	<b>1.2</b>	Nature	
	<b>1.3</b>	Scope	
	<b>1.4</b>	Importance	
<b>2.0</b>		<b>Evolution of Panchayati Raj Institutions</b>	
	<b>2.1</b>	Historical Development of Panchayat Raj Institutions	<b>12</b>
	<b>2.2</b>	Community Development Programme (C.D.P.)	
	<b>2.3</b>	Balwant Rai Mehta Committee	
	<b>2.4</b>	Vasantrao Naik Committee	
<b>3.0</b>		<b>Seventy Third Constitutional Amendment Act-1993</b>	
	<b>3.1</b>	Background of Seventy Third Constitutional Amendment	<b>12</b>
	<b>3.2</b>	Provisions	
	<b>3.3</b>	Impact	
	<b>3.4</b>	Present Status	
<b>4.0</b>		<b>Three Tier System of Panchayat Raj -Composition &amp; Functions</b>	
	<b>4.1</b>	Zila Parishad	<b>12</b>
	<b>4.2</b>	Panchayat Samiti	
	<b>4.3</b>	Gram Panchayat	
	<b>4.4</b>	Gram Sabha	
<b>5.0</b>		<b>Agencies for Rural Development</b>	
	<b>5.1</b>	National Institute of Rural Development and Panchayati Raj	<b>12</b>
	<b>5.2</b>	District Rural Development Agency	
	<b>5.3</b>	District Planning Committee	
	<b>5.4</b>	YASHDA	
<b>Total</b>			<b>60</b>

## **Text books**

- 1) डॉ. अर्जुनराव दर्शनकार, पंचायतराज व नागरी प्रशासन, कैलास पब्लिकेशन औरंगाबाद
- 2). व्ही.बी.पाटील, महाराष्ट्रातील पंचायती राज व नागरी स्थानिक स्वराज्य संस्था के.सागर प्रकाशन पुणे
- 3) डॉ. शांताराम भोगले, भारतातील स्थानिक शासन, विद्या प्रकाशन, नागपूर
- 4) डॉ. गोविंद यमलवाड, स्थानिक स्वराज्य संस्था, कल्पना प्रकाशन, नांदेड
- 5) डॉ. श्याम शिरसाठ व बैनाडे, भारतातील स्थानिक स्वराज्य संस्था, विद्या प्रकाशन, औरंगाबाद
- 6) डॉ. पाटील अजय, पंचायती राज व महिला नेतृत्व, मैत्री प्रकाशन, लातूर 2011
- 7) डॉ.बी.आर.कतुरवार, पंचायतीराजसंस्थेतील मागासवर्गीय नेतृत्व, ओमसाई प्रकाशन, देगलूर
- 8) डॉ. अशोक जाधव, संत गाडगे महाराज व ग्राम स्वच्छता, ज्योतीचंद्र प्रकाशन, लातूर
- 9) डॉ. सोमवंशी मुक्ता, पंचायतीराज संस्थेतील महिला प्रतिनिधी व निर्णय प्रक्रिया, अरुणा प्रकाशन, लातूर
- 10) डॉ. श्याम वाघमारे, डॉ. सुरेश गजभारे, महाराष्ट्रातील ग्रामीण व नागरी प्रशासन, अरुणा प्रकाशन, लातूर

## **References**

- 1.G. Palanithurai, Dynamics of New panchayat Raj system in India, Concept Publishing Company New Delhi
- 2.B.S. Bhargava, Panchayat raj system & Political Parties, Ashish Publishing House New Delhi
- 3.D.Y.Raghava Rao: Panchayat and Rural Development, Ashish Publishing House New Delhi
- 4.Ikbal Narayan, Panchayatraj Administration in Maharashtra
- 5.Amal Mandal, Women in Panchayatiraj Institutions Kanishka Publishers, New Delhi
- 6.M. Aslam, Panchayati Raj in India, National Book Trust India, New Delhi
- 7.S. Dharmaraj, Panchayati Raj System in India, Abhijeet Publications, Delhi
- 8.M. Mary, Women Leadership in Panchayat raj Administration, The Associated Publishers, Ambala Cant.
9. डॉ.अशोक शर्मा, भारत मे स्थानीय प्रशासन, आर.बी.एस.ए. पब्लिशर्स, जयपूर
10. डॉ.बी.सी.नरूला, पंचायती राज व्यवस्था, अर्जुन पब्लिशिंग हाउस, नवी दिल्ली
11. डॉ.आर.पी. जोशी, डॉ.रूपा मंगलानी, भारत मे पंचायती राज, आर.एच.जी.ए. जयपूर
12. डॉ. रवींद्र शर्मा, ग्रामीण स्थानीय प्रशासन, प्रिंटवेल पब्लिशर्स जयपूर
- 13) मुंबई ग्रामपंचायत अधिनियम-१९५८, सोनादिपा पब्लिशर्स देवपूर, धुळे



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSE)**

**Post Graduate Second Year Programme, Semester-III**

**Paper Code: HPUBE601**

**Paper Title: Public Policy in India (OR)**

**Curriculum Details**

**Course pre-requisite:**

- 1) Any M.A. First Year Passed /ATKT Student with subject of Public Administration from the Government Recognize University.
- 2) Students should have a basic understanding of Public Policy and Administration during the period study.

**Course Objectives**

- 1) This Course is an introduction to the meaning, importance and types of Public Policy.
- 2) This paper is devoted specially to discuss Constraints on Public Policy.
- 3) To give fundamental information about the public policy Analysis.

**Course Outcomes:-**

- The students are introduced to understand the process of the Public policy making.
- Make students able to participate in the public policy process.
- The students will become able to know about details of Institutions of public Policy Making
- Will get knowledge about types of Policy Analysis.





**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSE**  
**Post Graduate Second Year Programme, Semester-III**  
**Paper Code: HPUBE601**  
**Paper Title: - Public Policy in India (OR)**  
**Curriculum Details (for 4 Credits)**

<b>Module No.</b>	<b>Unit No.</b>	<b>Name of Topic</b>	<b>Hrs. Required to cover the contents 1Hrs.=60M.</b>
<b>1.0</b>		<b>Public Policy -</b>	<b>12</b>
	<b>1.1</b>	Concept and meaning	
	<b>1.2</b>	Nature and Scope	
	<b>1.3</b>	Types of Public Policy	
	<b>1.4</b>	Importance of Public Policy	
<b>2.0</b>		<b>Perspectives in Public Policy</b>	<b>12</b>
	<b>2.1</b>	Growth perspective	
	<b>2.2</b>	Group Perspective	
	<b>2.3</b>	Discernment Perspective	
	<b>2.4</b>	System Perspective	
<b>3.0</b>		<b>Formulation of Public Policy in India</b>	<b>12</b>
	<b>3.1</b>	Process of Public Policy Formulation	
	<b>3.2</b>	Stages and Bases of Public Policy Formulation	
	<b>3.3</b>	Factors influencing Public Policy Formulation	
	<b>3.4</b>	Evaluation of Public Policy	
<b>4.0</b>		<b>Models of Public Policy in India</b>	<b>12</b>
	<b>4.1</b>	Constitutional Policy directed Model	
	<b>4.2</b>	Planned Development Model	
	<b>4.3</b>	Economic Liberalization Model	
	<b>4.4</b>	NITI Aayog and Public Policy	
<b>5.0</b>		<b>Public Policy Analysis in India</b>	<b>12</b>
	<b>5.1</b>	Agricultural Policy	
	<b>5.2</b>	Industrial Policy	
	<b>5.3</b>	Women Empowerment Policy	
	<b>5.4</b>	Backward Classes and Minority communities Policy	
<b>Total</b>			<b>60</b>

## **Text books**

- 1) डॉ.पवार प्रकाश, सार्वजनिक धोरण, प्रतिमा प्रकाशन कोल्हापूर
- 2) पोहेकर प्रीती,भारताचे सार्वजनिक धोरण अरुणा प्रकाशन लातूर
- 3) मोहंती प्रसन्न के., शहरे आणि सार्वजनिक धोरण, अनुवाद: मंजूषा मुसमाडे

## **References**

- 1) Rathod P.B., Contemporary Public Administration ABD Publishers Jaipur 2004
- 2) Awasthi & Maheshwari, Public Administration, Laminarian Agrawal, Agra.
- 3) A.R. Tyagi, Public Administration, Atma Ram & Sons Publication New Delhi.
- 4) Mohit Bhattacharya, New Horizon of public Adm., Jawahar Publishers New Delhi.
- 5) दुबे अशोककुमार, २१ वी शताब्दी मे लोकप्रशासन, टाटा मॅकग्रा हिल पब्लिशिंग कंपनी, नवी दिल्ली. २०११
- 6) एम. लक्ष्मीकांत, लोकप्रशासन,टाटा मॅकग्रा-हील पब्लिशिंग कंपनी, नवी दिल्ली २००६

## **Guidelines for Course Assessment:**

### **A. Continuous Assessment (CA) (20% of the Maximum Marks):**

This will form 20% of the Maximum Marks and will be carried out throughout the semester. It may be done by conducting **Two Tests and one Assignment**. Average of marks scored in these two tests and one assignment of a theory paper will make CA.

### **B. Assessment of Term Work/ Tutorial/Field Works:**

At least 08 test / assignments covering entire syllabus must be given during the 'class wise tutorial'. The assignments should be students' centric and attempts be made to make assignments more meaningful, interesting and innovative. Term work assessment must be based on overall performance of the student with every assignment graded time to time. The grades be converted to marks as per 'credit and grading system' manual and should be added and averaged.



**SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY,  
NANDED**

**Public Administration  
M.A. II Year Semester- III  
End Semester Examination  
Question Paper Pattern**

Paper Name.....

Paper Code.....

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**Time: Three Hours**

**Total Marks: 80**

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**Note: -**

**I) QuestionNo.1 (One) is compulsory.**

**II) Solve Any Three of the remaining Five Questions. (Q.2 to Q.6)**

**Q.No.1 Write Short Answerany five questions of the following. 20 marks**

- A. Sub question (04 Mark)**
- B. Sub question (04 Mark)**
- C. Sub question (04 Mark)**
- D. Sub question (04 Mark)**
- E. Sub question (04 Mark)**
- F. Sub question (04Mark)**

<b>Q.No.2</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.3</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.4</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.5</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.6</b>	<b>Descriptive Questions</b>	<b>20 marks</b>



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSC)**

**Post Graduate Second Year Programme, Semester-IV**

**Paper Code: HPUBC651 (4Cr)**

**Paper Title: Administrative Thoughts (Major)**

**Curriculum Details**

**Course pre-requisite:**

- 1) Any M.A. First Year Passed /ATKT Student with subject of Public Administration from the Government Recognize University.
- 2) Students should be aware of the basic Theoretical knowledge of the Public Administration.
- 3) Students should have a basic understanding of theories of Public Administration

**Course objectives:**

1. To help students to gain insight and understanding about the Administrative Thoughts of important thinkers.
2. To give the information about Approaches and theories of Public Administration.
3. To familiarize the students with basic Knowledge of modern Administrative thoughts.

**Course outcomes:**

1. Students will get an introduction of evaluation of administrative thoughts.
2. Students will get an Overview of Classical Theories of Administration.
3. Student will get an overview on behavioral /structuralism thoughts.
4. Student will get an overview on Human Relation Theory.
5. Student will get an overview on Motivation Theory and Participative Management Theory



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSC)**  
**Post Graduate Second Year Programme, Semester-IV**

**Paper Code: HPUBC651**

**Paper Title: Administrative Thoughts (Major)**  
**Curriculum Details (for 4 Credits)**

<b>Module No.</b>	<b>Unit No.</b>	<b>Name of Topic</b>	<b>Hrs. Required to cover the contents 1Hrs.=60M.</b>
<b>1.0</b>		<b>Scientific Management Theory (Classical Theory)</b>	
	1.1	Principles of Scientific Management- F.W. Taylor	12
	1.2	Principles of Management - Henri Fayol	
	1.3	POSDCoRB Theory - Luther Gulick	
	1.4	Principles of Organization - Lyndall Urwick	
<b>2.0</b>		<b>Human Relation Theory</b>	
	2.1	Hawthorne Experiment by Elton Mayo	12
	2.2	Findings of Hawthorne Experiment	
	2.3	Impact of Hawthorne Experiment	
	2.4	Conflict and Integration - Mary Follett	
<b>3.0</b>		<b>Behavioral Theory</b>	
	3.1	Types of Authority - Max Weber	12
	3.2	Concept of Ideal Bureaucracy -Max Weber	
	3.3	Formal and Informal Organization - Chester Barnard	
	3.4	Decision Making Process - Herbert Simon	
<b>4.0</b>		<b>Motivation theory</b>	
	4.1	Hierarchy of Needs Theory -Abraham Maslow	12
	4.2	X and Y Theory - Douglas McGregor	
	4.3	Xa and Yb Theory - Chris Argyris	
	4.4	Two Factor Theory - Frederick Herzberg	
<b>5.0</b>		<b>Participative Management theory</b>	
	5.1	Management By Objective - Peter Drucker	12
	5.2	Corporate Social Responsibility -Peter Drucker	
	5.3	Supervisory style - Rensis Likert	
	5.4	Linking Pin Model - Rensis Likert	
<b>Total</b>			<b>60</b>

## Text books:

1. प्रा.बंगके.आर.,प्रशासकीय विचारवंत,विद्या प्रकाशन,औरंगाबाद
2. प्रा.कोत्तापल्लेलक्ष्मण,पाश्चिमात्य व भारतीय प्रशासकीय विचारवंत,निर्मल प्रकाशन, नांदेड
3. डॉशिरसाटश्याम, डॉवासनिकजितेंद्र, डॉबैनाडेभगवानसिंग, (तिसरीआवृत्ती2022), प्रशासकीयव्यवस्थापनविचारवंत ,विद्याबुक्सपब्लिशर ,औरंगाबाद
4. डॉ. गजभारेसुरेश,डॉ. वाघमारेश्यामसुंदर ,2015प्रशासकीयविचारवंत,अरुणाप्रकाशन ,लातूर
5. डॉ.जाधवरामडॉ.येडलेगोविंद, प्रशासकीयविचारसरणी ,सिरीयलपब्लिकेशननवीदिल्ली

## References:

1. Ali Shumshune Nisa,1998, Eminent Administrative Thinkers, Associated Publishing House, New Delhi
2. Maheshwari S.R. Administrative Thinkers, - MacMillan Indian Ltd., Mumbai
3. Sapru R.K.,2013, Administrative Theories and Management thought, Prient Hall of India, New Delhi
4. Sharma Manoj, Administrative Thinkers, Anmol publishing House,New Delhi,2004
5. Prasad & Prasad V. Satyanarayana& Parthasarathi(eds), 2010 Administrative Thinkers, Sterling New Delhi
6. सुधाजी. एस.,प्रबंध चिंतन का इतिहास, आर.बी.एस.ए. पब्लिशर्स, जयपूर
7. दुबेअशोक कुमार, 2008,प्रशासकीय विचारधाराएँ, टी.एम.एच.पब्लिशर्स, नईदिल्ली,
8. डॉ.कटारियासुरेंद्र,प्रशासनिक चिंतक,नॅशनल पब्लिकेशन हाऊस, नई दिल्ली
9. डॉ.थोरीनरेंद्र ,प्रशासनिक विचारक,आर.बी.एस.ए. पब्लिशर्स जयपूर



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSC)**  
**Faculty of Humanities Major in Public Administration (DSC)**  
**Post Graduate Second Year Programme, Semester-IV**  
**Paper Code: HPUBC652**

**Paper Title: Comparative personnel Administration in India, UK and USA**  
**(Major)**

**Curriculum Details**

**Course pre-requisite:**

- 1) Any M.A. First Year Passed /ATKT Student with subject of Public Administration from the Government Recognize University.
- 2) Students should be aware of the basic Theoretical knowledge of the Public Administration.

Students should have a basic understanding of theories of Public Administration

**Course objectives**

1. To learn the role and importance of human resource/Personnel Administration in organization.
2. To know the human resource/Personnel planning and its objectives in administrative management activities.
3. To know the recruitment process, selection, training, promotion and retirement of human resource /Personnel in administrative organization.
4. To know the comparative analysis of personnel development and management process in India, UK. and USA.

**Course outcomes:**

1. Students will get knowledge on role and importance of personnel administration in organization.
2. Students will enhance their skills in personnel development and planning process like recruitment, selection, training, promotion and retirement.
3. Students will gain knowledge about personnel development, management and handling skills in the administration organization.
4. Students can learn personnel administration by comparing the India system with UK and USA in administrative organization.





**Swami Ramanand Teerth Marathwada University, Nanded  
Faculty of Humanities Major in Public Administration DSC**

**Post Graduate Second Year Programme, Semester-IV  
Paper Code: HPUBC652**

**Paper Title: Comparative personnel Administration in India, UK and USA  
(Major)**

**Curriculum Details: (for 4 Credits)**

Module No.	Unit No.	Name of Topic	Hrs. Required to cover the contents 1Hrs.=60M.
<b>1.0</b>		<b>Personnel Administration</b>	
	<b>1.1</b>	Meaning and Definition	<b>12</b>
	<b>1.2</b>	Nature	
	<b>1.3</b>	Scope	
	<b>1.4</b>	Importance	
<b>2.0</b>		<b>Recruitment</b>	
	<b>2.1</b>	Meaning and Definition	<b>12</b>
	<b>2.2</b>	Methods of Recruitment	
	<b>2.3</b>	Types of Recruitment	
	<b>2.4</b>	Methods and Agencies of Recruitment in India, UK and USA	
<b>3.0</b>		<b>Training</b>	
	<b>3.1</b>	Meaning and Definition	<b>12</b>
	<b>3.2</b>	Objectives of Training	
	<b>3.3</b>	Types of Training	
	<b>3.4</b>	Methods and Agencies of Training in India, UK and USA	
<b>4.0</b>		<b>Promotion</b>	
	<b>4.1</b>	Meaning and Definition	<b>12</b>
	<b>4.2</b>	Importance of Promotion	
	<b>4.3</b>	Principles of Promotion	
	<b>4.4</b>	Promotion system in India, UK and USA	
<b>5.0</b>		<b>Retirement</b>	
	<b>5.1</b>	Meaning and Definition	<b>12</b>
	<b>5.2</b>	Need of Retirement	
	<b>5.3</b>	Benefits of Retirement	
	<b>5.4</b>	Retirement and its benefits in India, UK USA	
<b>Total</b>			<b>60</b>

## **Text books:**

1. भिंगे सुभाष, (2009), कर्मचारी प्रशासन ,अरुणा पब्लिकेशन ,लातूर
2. ठोंबरे सतीश आणि शेख एम .आय.,(2009), कर्मचारी प्रशासन, अभिजीत पब्लिकेशन, लातूर
3. चव्हाण पी.जी.आणि मामीडवार एस .एस., (1988) कर्मचारी प्रशासन, कैलास पब्लिकेशन, औरंगाबाद
4. बंग के .आर.,(2010), कर्मचारी प्रशासन, कैलास पब्लिकेशन, औरंगाबाद
5. वाकोडकर ए.एम .आणि कत्तुरवार बी. आर., (2011), कर्मचारी प्रशासन ,रजत पब्लिकेशन, औरंगाबाद

## **References**

1. Goyal S.L. (1993), Personnel Administration and Management, Sterling Publication New Delhi
2. Basu Roomki, (2013) Public Administration: Concept and Theories, Sterling Publication New Delhi
3. Rajesh Jha, (2012) Public Personnel Administration Pearson Publication New Delhi
4. Gupta C.B., (2001) Human Resource Management, S. Chand & Sons Publication, New Delhi
5. Puri K.K., (2005) Personnel Administration and Financial Administration, Bharat Publication, Jalandhar
6. Sinha V.M., (1986) Personnel Administration, RBSA Publisher, Jaipur
7. Ghosh, (1975) Personnel Administration, Sudha Publisher, New Delhi
8. Sharma M.P., (1988) Public Administration: Theory and Practices, Kitab Mahal, Allahabad
9. कटारिया सुरेंद्र, (2018) कार्मिक प्रशासन, आर.बी.एस.ए. प्रकाशन, जयपुर
10. सिन्हा व्ही.एम.(1985) कार्मिक प्रशासन, आरबीएसए प्रकाशन, जयपुर
11. पांडे आशुतोष, (2009) कार्मिक प्रशासन, विश्वभारती प्रकाशन, नवीदिल्ली
12. सिंह राघवेंद्र, (1973) कार्मिक प्रबंध, बिहार हिंदी ग्रंथ अकादमी, पटना
13. जैनसी.एम .एवं हरिश्चंद्र शर्मा, (1978) सेवावर्गीय प्रशासन, रिसर्च पब्लिकेशन, नईदिल्ली.



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSC**

**Post Graduate Second Year Programme, Semester-IV**

**Paper Code: HPUBC653**

**Paper Title: Health Administration (Major)**

**Curriculum Details**

**Course pre-requisite:**

- 1) Any M.A. First Year Passed /ATKT Student with subject of Public Administration from the Government Recognize University.
- 2) Students should be aware of the basic Theoretical knowledge of the Public Administration.

**Course objectives:**

1. To introduce basic knowledge of Health Administration and its importance.
2. In students develop deep understanding of Health Organization at different level in India and its functions.
3. To familiarize the student with the various Health Programs and Problems and challenges in public health in India.

**Course outcomes:**

1. Students will understand the basic knowledge of Health Administration and its importance
2. Student will understand the Health Organization at different level in India and its function.
3. Student will clearly understand the various health program and problems /challenges in public sector in India



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSC)**  
**Post Graduate Second Year Programme, Semester-IV**  
**Paper Code: HPUBC653**

**Paper Title: Health Administration (Major)**

**Curriculum Details: (for 2 Credits)**

Module No.	Unit No.	Name of Topic	Hrs. Required to cover the contents 1Hrs.=60M.
<b>1.0</b>		<b>Health Administration:</b>	
	<b>1.1</b>	Concept and Meaning of Health	<b>08</b>
	<b>1.2</b>	Health Administration -Meaning and definition	
	<b>1.3</b>	Objectives and Importance of Health Administration	
<b>2.0</b>		<b>Development of Public Health system in India</b>	
	<b>2.1</b>	Public Health system in ancient, medieval& British Era	<b>06</b>
	<b>2.2</b>	Public Health system After Independence	
	<b>2.3</b>	Public Health system in Present Status	
<b>3.0</b>		<b>Administrative Set-up of Public Health System - Composition and Functions</b>	
	<b>3.1</b>	Central Ministry of Health and Family Welfare	<b>09</b>
	<b>3.2</b>	Department of Public Health of Maharashtra State	
	<b>3.3</b>	District Civil Hospital, Rural Hospital, Primary Health Center, Sub Center	
<b>4.0</b>		<b>Scheme and Programmes For Public Health</b>	
	<b>4.1</b>	National Rural Health Mission	<b>07</b>
	<b>4.2</b>	Family Welfare programme	
	<b>4.3</b>	National Tobacco Control Programme	
<b>Total</b>			<b>30</b>

## Textbooks

1. कुलकर्णी पी. के., (2008)आरोग्य आणि समाज, डायमंड पब्लिकेशन,पुणे
2. लेखणे शंकर, (2013), ग्रामीण आरोग्य प्रशासन , ज्ञानार्णव प्रकाशन, पुणे
3. काळदाते सुधा, (1981)वैद्यकीय समाजशास्त्र, कैलास पब्लिकेशन,औरंगाबाद
4. अष्टेकर शाम,(2015) चिकित्सा आरोग्यसेवेची, ग्रंथाली प्रकाशन
5. केपार्क (अनुवादक -जगन्नाथदीक्षित) (2009) सामाजिक आरोग्य परिचर्या, बनारसदास बनवत पब्लिशर्स, जबलपूर
6. घोडके अमोल, (2003),भारतातील माणूस संसाधन विकास, द युनिक अकॅडमी,पुणे
7. हाके गणेश(2016), माणूस संसाधन विकास, सिनर्जी स्टडी पॉईंट,पुणे
8. कोत्तापल्ले लक्ष्मण(2014),भारतातील समाजकल्याण प्रशासन व समाजकार्य, विद्याबुक्स,औरंगाबाद
9. नाडेजे .बी., (2016),भारतातील आरोग्यप्रशासन, कैलास पब्लिकेशन,औरंगाबाद
10. गंगथळे मुक्ता (2015) आरोग्य प्रशासनातील दीपस्तंभ परिचारिका, मैत्री प्रकाशन, याकतपूर
11. लवंगारे नितीन (2003) राष्ट्रीय आरोग्यधोरण दशा व दिशा, समाजवादी प्रबोधिनी, प्रबोधन प्रकाशन, इचलकरंजी.

## Reference Book

1. Goyal S.L. (2001) Healthcare System and Management, volume 4 Deep and Deep Publication, New Delhi
2. Sharma Suresh, (2001) Health Problems of Rural Population in India, APTL Publication, New Delhi
3. Gaur Mahendra, (2008) National Rural Health Mission, ALFA Publication, New Delhi
4. Goyal S.L., (2001) Health Care System and Management, volume -1 Deep and Deep Publication, New Delhi
5. Singh Uttam Kumar and Nayak A.K, (2005) Health Education, Commonwealth Publisher, New Delhi
6. Kumar R, (2008), Challenges of Health Care in India, Deep and deep Publication, New Delhi
7. Goyal S. L., (2001), Health Care Policy and Program, Deep and Deep Publication, New Delhi



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSE)**

**Post Graduate Second Year Programme, Semester-IV**

**Paper Code: HPUBE651**

**Paper Title: Urban Development Administration in India (OR)**

**Curriculum Details**

**Course pre-requisite:**

- 1) Any M.A. First Year Passed /ATKT Student with subject of Public Administration from the Government Recognize University.
- 2) Students should be aware of the basic Theoretical knowledge of the Public Administration

**Course Objectives**

1. Identify role of urban development in India with a particular reference to balanced, inclusive, productive and environment friendly development of urban areas.
2. Analyse typology, incidence and adequacy of major municipal services and amenities in India in relation to administrative, planning and fiscal capacities and associated corrections.
3. Examine efficiency and gap in the current initiatives on Urban Development in India
4. Identify a generic intergovernmental agenda on urban development.

**Course Outcomes: -**

1. Knowledge gained on Urban Development and Urban Development Strategies in India
2. On completion of this course, the students will be able to: have a good understanding of the processes, goals and contents of various urban development policies and programmes in India analyze the various provisions of the policies and the programmes and institutional mechanisms developed to implement the policies



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration DSE**  
**Post Graduate Second Year Programme, Semester-IV**  
**Paper Code: HPUBE651**

**Paper Title: - Urban Development Administration in India(OR)**

**Curriculum Details (for 4 Credits)**

Module No.	Unit No.	Name of Topic	Hrs. Required to cover the contents 1Hrs. =60M.
<b>1.0</b>		<b>Urbanization</b>	<b>12</b>
	<b>1.1</b>	Meaning and Definition	
	<b>1.2</b>	Growth of Urbanization	
	<b>1.3</b>	Causes of Urbanization	
	<b>1.4</b>	Consequences of Urbanization	
<b>2.0</b>		<b>Urban Local Government in Maharashtra</b>	<b>12</b>
	<b>2.1</b>	Municipal Corporation - Composition and Functions	
	<b>2.2</b>	Municipal Council- Composition and Functions	
	<b>2.3</b>	Nagar Panchayat - Composition and Functions	
	<b>2.4</b>	74th Constitutional Amendment Act -Characteristics and Impact	
<b>3.0</b>		<b>Urban Development Agencies</b>	<b>12</b>
	<b>3.1</b>	Ministry of Urban Development -Composition and Functions	
	<b>3.2</b>	City and Industrial Development Corporation (CIDCO)	
	<b>3.3</b>	Housing and Urban Development Corporation (HUDCO)	
	<b>3.4</b>	Maharashtra Housing and Area Development Authority (MHADA)	
<b>4.0</b>		<b>Problems of Urbanization</b>	<b>12</b>
	<b>4.1</b>	Slums	
	4.2	Transport and Traffic	
	4.3	Pollution	
	4.4	Solid Waste Management	
<b>5.0</b>		<b>Major Urban Development Programmes</b>	<b>12</b>
	<b>5.1</b>	Jawaharlal Nehru National Urban Renovation Mission	
	<b>5.2</b>	Pradhan Mantri Awas Yojana	
	<b>5.3</b>	SMART Cities	
	<b>5.4</b>	AMRUT Mission	
<b>Total</b>			<b>60</b>

## Text books

1. यमलवाड गोविंद, स्थानिक स्वराज्य संस्था, कल्पना प्रकाशन, नांदेड
2. शिरसाट श्याम, बैनाडे भगवानसिंग, भारतातील स्थानिक स्वराज्य संस्था, विद्या प्रकाशन औरंगाबाद
3. गायकवाड टी. एन., भारतातील स्थानिक स्वशासन ,अरुणा प्रकाशन, लातूर
4. शिरसाट श्याम आणि बैनाडे भगवानसिंग, (2014) पंचायतीराज आणि नागरी प्रशासन, विद्याप्रकाशन, औरंगाबाद
5. वाघमारे शामसुंदर , गजभारे सुरेश महाराष्ट्रातील ग्रामीण व नागरी प्रशासन ,अरुणा प्रकाशन ,लातूर.

## References

1. Bhardwaj R. k., Municipal Administration in India,
2. Maheshwari S.R., Local Government in India, Lakshmi Narayan Agrawal Publication Agra
3. शर्मा अशोक, भारत के स्थानीय प्रशासन ,आरबीएसए पब्लिशर्स, जयपुर
4. माहेश्वरीएस. आर., (2005),भारत मे स्थानीक शासन, लक्ष्मीनारायण अग्रवाल प्रकाशन, आगरा
5. बर्थवाल सी.पी. (2006),स्थानिक स्वशासन, सुलभ प्रकाशन,लखनऊ
6. सचदेव प्रदीप, (2007)भारत मे नगरीय स्थानीय सरकार एवं प्रशासन, किताब महल प्रकाशन, इलाहाबाद
7. दर्शनकार अर्जुनराव, पंचायतराज व नागरी प्रशासन, कैलास पब्लिकेशन ,औरंगाबाद
8. पाटील व्ही. बी., महाराष्ट्रातील पंचायती राज व नागरी स्थानिक स्वराज्य संस्था , के. सागर प्रकाशन, पुणे
9. भोगले शांताराम, भारतातील स्थानिक शासन, विद्या प्रकाशन, नागपूर
10. महाराष्ट्र नगरपरिषदा, नगरपंचायती व औद्योगिकनगरी अधिनियम 1965
11. मुंबई प्रांतिक महानगरपालिका अधिनियम 1949





**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSE)**  
**Post Graduate Second Year Programme, Semester-IV**  
**Paper Code: HPUBE651**

**Paper Title: Financial Administration in India**

**(Major -Electives)**

**Curriculum Details**

**Course pre-requisite:**

- 1) Any M.A. First Year Passed /ATKT Student with subject of Public Administration from the Government Recognize University.
- 2) Students should be aware of the basic Theoretical knowledge of the Public Administration

**Course objectives:**

1. To know the role and importance of financial administration in public administrative organization.
2. To learn the budget and its importance in financial administration for public administrative organization.
3. To know the regulatory authorities and its functions in financial administration for public administrative organization
4. To know the taxation system, budgetary control system and role of ministry of finance in financial administration.

**Course outcomes:**

1. Students can gain knowledge on financial management and its importance in financial administration
2. Student can enhance their knowledge in financial analysis taxation and budgetary control
3. Students can learn and get knowledge about regulatory organizations for financial management in public administration.
4. Students improve knowledge on finance and financial management in public administration.



# Swami Ramanand Teerth Marathwada University, Nanded

**Faculty of Humanities Major in Public Administration (DSE)**

**Post Graduate Second Year Programme, Semester-IV**

**Paper Code: HPUBE651**

**Paper Title: Financial Administration in India**

**(Major -Electives)**

**Curriculum Details (for 4 Credits)**

Module No.	Unit No.	Name of Topic	Hrs. Required to cover the contents 1Hrs. =60M.
<b>1.0</b>		<b>Financial Administration</b>	
	<b>1.1</b>	Meaning and Definition	<b>12</b>
	<b>1.2</b>	Importance of Financial Administration	
	<b>1.3</b>	Principles of Financial Administration	
	<b>1.4</b>	Elements of Financial Administration	
<b>2.0</b>		<b>Budget</b>	
	<b>2.1</b>	Meaning and Definition	<b>12</b>
	<b>2.2</b>	Principles of Budget	
	<b>2.3</b>	Types of Budget	
	<b>2.4</b>	Importance of Budget	
<b>3.0</b>		<b>Agencies of Financial Administration</b>	
	<b>3.1</b>	Ministry of Finance - Composition and Functions	<b>12</b>
	<b>3.2</b>	Finance Commission -Composition and Functions	
	<b>3.3</b>	GST Council – Compositions and Functions	
	<b>3.4</b>	Central Board of Direct and Indirect Taxes – Composition and Functions	
<b>4.0</b>		<b>Budgetary Process</b>	
	<b>4.1</b>	Preparation of Budget	<b>12</b>
	<b>4.2</b>	Enactment of Budget	
	<b>4.3</b>	Execution of Budget	
	<b>4.4</b>	Role of Finance Ministry in Budget	
<b>5.0</b>		<b>Parliamentary Control on Financial Administration</b>	
	<b>5.1</b>	Account and Audit -Meaning and Types	<b>12</b>
	<b>5.2</b>	Financial Committees –Committee on Public Account, Committee on Estimate , Committee on Public Undertakings	
	<b>5.3</b>	Comptroller and Auditor General of India - Powers and function	
	<b>5.4</b>	Social Audit	
<b>Total</b>			<b>60</b>

## Text books

1. मामीडवार सुरेश आणि चव्हाण पी.जी., कर्मचारी व वित्तीय प्रशासन , कल्पना प्रकाशन, नांदेड
2. बंग के.आर .कर्मचारी व वित्तीय प्रशासन , विद्याप्रकाशन, औरंगाबाद.
3. पिंपळे बी. एस., भुताळे पी.व्ही. आणि वडवळे बाजीराव., कर्मचारी व वित्तीय प्रशासन, सह्याद्री प्रकाशन, नांदेड
4. एकंबेकर पंचशील , सोनकांबळे अशोक आणि कहाळेकर चांदोबा, वित्तीय प्रशासन व सार्वजनिक धोरण, अरुणा प्रकाशन, लातूर
5. राऊतराये एम. एफ., वित्तीय प्रशासन , साधना प्रकाशन , परभणी

## References

1. Sanjeev Kumar Mahajan and Anupama Puri Mahajan, (2022) Financial Administration in India, PHI Learning Private Limited New Delhi Second Edition,
2. Thavaraj M.J, (2003) Financial Administration of India, S. Chand and Sons Publication, New Delhi.
3. Reed B.J. & Swain Jahn, Public Finance Administration, Sage Publication, New Delhi
- 4., Puri K.K., (2005) Personnel Administration and Financial Administration, Bharat Publishers, Jalandhar,
5. अवस्थी ए. पी. (2008) वित्त प्रशासन, लक्ष्मीनारायण अग्रवाल प्रकाशक , आग्रा



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities Major in Public Administration (DSE)**  
**Post Graduate-Second Year Programme, Semester-IV**  
**Paper Code: HPUBR651**  
**Paper Title: Research Project**  
**Curriculum Details: (for 6 Credits)**

**Guidelines for Subject having Field Project- Semester Fourth -120Marks (M.A. in Public Administration) One Research Project to be done Fourth Semester, as per the below Guidelines**

**General Guidelines for Research Project:**

This paper includes research-based activities for four credits that includes case studies related to administrative issues of government or non-Government institutions i.e., local administrative offices, central, state or local governments schemes, any non-government organizations programm, reporting of the Government office visit etc. All these activities will be done under the guidance of teaching faculty. At the end of semester student has to submit case study report, in given format and the report of individual visit for its evaluation. The students have to give oral presentation on each task assigned to them as an internal evaluation.

**Prerequisite:**

- 1) Adequate theoretical knowledge
- 2) Proficiency in research method
- 3) Strong willingness in field activities

**1. The Objectives of the Research Project**

Objectives of Field Project Work are to enable learners to:

- Probe deeper in to personal enquiry, initiate action and reflect on knowledge and skills, views etc. Acquired during the course of UG & PG in Public Administration.
- Analyze and evaluate really National & World scenario using theoretical constructs and arguments in Public Administration.
- Demonstrate the application of critical and creative thinking skills and abilities to produce an independent and extended piece of work
- Follow us aspects in which learners have interest

- Develop the communication skills to argue logically

## 2. Role of the Faculty

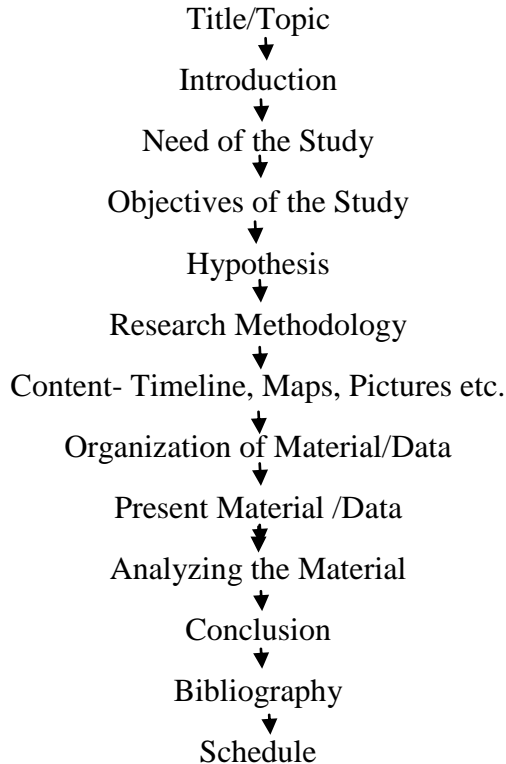
The faculty members play a critical role in developing critical thinking skills of the learner.

A Faculty Should

- Help each learner elect the topic in First Semester
- Play the role of a facilitator to support and monitor the field project work of the learner through discussion.
- Guide the researcher work in terms of sources for their Levant data
- Ensure that students are able to derive a conclusion from the content; cite the limitations faced during the research and give appropriate references used doing the Field Project
- Educate learner about plagiarism and the importance of quoting of the information to ensure authenticity of Field Project.
- Prepare the learner for the presentation of the Field Project.
- Teacher should strictly take care that no topic is repeated in the same

## 3. Steps involved in the process of Field Project.

Students may work on the following steps as a suggested flowchart



## 4. Expected Checklist for the Research Project

- Introduction of topic/title
- Identifying the causes, events, consequences
- Various Stakeholders and effect on each of them
- Advantages and Disadvantages of Situations or issues identified
- Short-term and long-term implications of strategies suggested in the course of research
- Validity, reliability, appropriateness and relevance of data used for research work and for presentation in the Field Project file.
- Presentation and writing that is succinct and coherent in Field Project file
- Citation of the materials referred to, in the file in footnotes, resources section, bibliography etc.

### **1. Assessment of Research Project**

- Project work has broadly the following phases: Synopsis, Data Collection, Data Analysis and Interpretation, Conclusion
- The aspects of the Field Project work to be covered by students can be assessed during the Second Semester

### **2. Suggestive Topics**

- i. Students Can Choose any topic related to the syllabus of M.A.S.Y. & Local, State, National & International Contemporary issues
- ii. Assessment will be done by mandatory external examiner in coordination with internal examiner and the date of Field Project Assessment will be fixed by NEP Structure from summer2025.

### **3. Viva–Voce**

- i. At the end of the stipulated term, each learner will present the Field Project work in the Project file to the External and Internal examiner
- ii. The question should be asked from the Field Project work file of the learner. This file be made as Binding or Spiral or University/ College Provide Project Book.
- iii. The Internal Examiner should ensure that the study submitted by the learner is own original work (not a repeated work)
- iv. In case any doubt, authenticity should be checked and verified

## **Guidelines for Course Assessment:**

### **B. Continuous Assessment (CA)(20%oftheMaximumMarks):**

This will form 20% of the Maximum Marks and will be carried out throughout the semester. It may be done by conducting **Two Tests and one Assignment**. Average of marks scored in these two tests and one assignment of a theory paper will make CA.

### **B. Assessment of Term Work/ Tutorial/Field Works:**

At least 08 test / assignments covering entire syllabus must be given during the 'class wise tutorial'. The assignments should be students' centric and attempts be made to make assignments more meaningful, interesting and innovative. Term work assessment must be based on overall performance of the student with every assignment graded time to time. The grades be converted to marks as per 'credit and grading system' manual and should be added and averaged.



**SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY,  
NANDED**

**Public Administration  
M.A. II Year Semester- IV  
End Semester Examination  
Question Paper Pattern**

Paper Name.....

Paper Code.....

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**Time: Three Hours**

**Total Marks: 80**

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**Note: -**

**I) Question No.1 (One) is compulsory.**

**II) Solve Any Three of the remaining Five Questions. (Q.2 to Q.6)**

**Q.No.1 Write Short Answer any five questions of the following. 20 marks**

- a. Sub question (04 Mark)
- b. Sub question (04 Mark)
- c. Sub question (04 Mark)
- d. Sub question (04 Mark)
- e. Sub question (04 Mark)
- f. Sub question (04 Mark)

<b>Q.No.2</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.3</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.4</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.5</b>	<b>Descriptive Questions</b>	<b>20 marks</b>
<b>Q.No.6</b>	<b>Descriptive Questions</b>	<b>20 marks</b>



## **For 2 Credits**

**Q.1 Write short note (Any Two) (10Marks)**

1)

2)

3)

4)

**Q.2 Descriptive Question ( 10 Marks)**

**Q.3 Descriptive Question ( 10 Marks)**

**Q.4 Descriptive Question ( 10 Marks)**

**Q.5 Descriptive Question ( 10 Marks)**

**Q.6 Descriptive Question ( 10 Marks)**

**Note: Students need to solve ANY THREE of the remaining Five Questions (Q.2toQ.6) and shall be based on entire syllabus. Total =40 Mark**