



SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED
“Dnyanteerth”, Vishnupuri, Nanded-431 606
Directorate of Distance Education

Information of the Institution for the Establishment of New Study Centre
/ Renewal of the Study Centre
Academic Year 2019-20

This form should be submitted along with a D.D. of Rs. 5000/- (Five Thousand only) for New Study Center and Rs 3000/- for Renewal of Study Centre in favor of **Finance & Account Officer, Swami Ramanand Teerth Marathwada University**, Drawn on a nationalized bank and payable at Nanded. **The amount is non-refundable.**

Name of the Programme: BA /B.Com /B.B.A. / M.A. /M.Com

College /Institution: Profile

- **Name of the College:** _____

- **College Correspondence address:** _____

- **Telephone number :** _____
- **E- mail address :** _____
- **Name of the Principal/Head :** _____
- **Educational Qualification of the Principal/Head :** _____
- **Telephone Nos. of the Principal/Head :** _____
- **E- mail address :** _____
- **Whether the College/Institution is : Private/ Government** _____
- **List of Courses taught: (Please Enclose Detail List)**

| | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

- **No. of teacher in the college:** _____

(Enclose list of teacher with Qualification, Experience)

- **In case of Private College/Institution :**

- Name of the Management/Society/Trust: _____

- Management/Society/Trust with Postal Address : _____

Infrastructural Facilities Available

- **Number of class rooms with their approximate seating capacity:** _____

| Room No. | Size (sq.ft) | Seating Capacity for classes. | Seating Capacity for exam. |
|----------|--------------|-------------------------------|----------------------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |

- | | | |
|--|------------|-----------|
| ✓ Adequate number of classroom in the evening, Saturday & Sunday for Distance Contact Sessions | Yes | No |
| ✓ Rooms for Co-ordination and office of the Study Centre | Yes | No |
| ✓ Library facility for the Students of Distance Education | Yes | No |
| ✓ Internet facility available | Yes | No |
| ✓ A suitable place will be made available for Classes | Yes | No |
| ✓ Electric tubes, fans are fitted in the classrooms and office | Yes | No |
| ✓ Bank facility on the campus or nearby area of 1.5Kms. | Yes | No |
| ✓ Post office on the campus or nearby area of 1.5 Kms | Yes | No |
| ✓ Telephone facility will be made available to the study centre office | Yes | No |
| ✓ The College/Institution has separate toilet for male and female | Yes | No |

students and Study Centre staff

- | | | |
|--|------------|-----------|
| ✓ Drinking water facilities are available on the Campus. | Yes | No |
| ✓ The College/Institution has a public Address Systems. | Yes | No |
| ✓ The College/Institution has a TV/VCR | Yes | No |
| ✓ The College/Institution has a LCD Projector | Yes | No |
| ✓ The College/Institution has a Slide Projector | Yes | No |
| ✓ The College/Institution has a Tape Record | Yes | No |
| ✓ The College/Institution has a Computer Lab | Yes | No |
| If yes, No. of Computers _____ | | |

Personnel

- Recommend any one Teacher along with his Educational and Contact information for the appointment of the co-coordinator on honorarium basis

Name of Co-ordinator _____

Educational Details: _____

Mobile No. _____ **E-mail Id:** _____

- The Principal/Head is willing to co-operate, Participate and supervise the work of the centre Including examination **Yes/No**
- The Principal/Head will make available the Teaching staff to work as counselors, coordinator and necessary staff for conduct of exams. : **Yes/No**
- The Principal/Head will make available the Non-teaching staff to accept the part-time Work at Study Centre.: **Yes/No**

Undertaking

I _____ the Principal/Head of _____ College Authorities do hereby undertake to give all necessary Co-operations for the efficient functioning of the Study Centre of Directorate of Distance Education, Swami Ramanand Teerth Marathwada University, if granted to our College / Institution.

Date:

Place:

Signature of the Principal with Stamp

MEMORANDUM OF UNDERSTANDING

We, Mr./Mrs.-----

Executive President of -----

Mr./Mrs.-----

Secretary of -----

Mr./Mrs.-----

Principal/Head of -----

been given to understand about the various programme of SRTMUN, Nanded.

We shall offer the services of our College/Institute for establishing Study Center of SRTMUN for **B.A., B.Com., B.B.A., M.A. Marathi, Hindi, Urdu, Sanskrit, English, Sociology, Political Science, History, Economic, Public Administration, Philosophy** programme under distance education mode.

- 1) We hereby agree to spare the accommodation, equipment, tools and other infrastructural facilities for implementation of the programmed as prescribed by Directorate of Distance Education, SRTMU, Nanded

- 2) We hereby agree to provide willing faculty members of our institute to work as Centre In charge Coordinator, Instructors, Clerks and Menial service as may be prescribed by SRTMU
- 3) We hereby agree to make available necessary training materials, consume electricity and water facility to the students undergoing training programmes of the University.
- 4) We hereby agree to implement programmes of SRTMU sincerely with due dignity, quality and maintain the high standard of educational values as prescribed by SRTMU.
- 5) We also agree to maintain all records in respect of the programmes and submit the same to the University authorities as and when asked for.
- 6) We hereby agree to return all furniture, equipment, books and any other material which the University will provide us if and when the study centre is closed for any reason. We shall also have no objection if the University ceases the services of Counselors', Co-coordinator and office staff appointed for the Study Centre.

We put below our signature in token of agreement of above terms for implementing the educational programmes of SRTMU, under distance education mode.

(1) Head of the Institution.

(2) Secretary of the Management

(3) Executive President of the Parent Organization Seal/Stamp of the Institution.

Signed and accepted on behalf of Swami Ramanand Teerth Marathwada University, Nanded

Director
Directorate of Distance Education
SRTM University, Nanded

Documents to be attached with application

- 1. College Recognition letter issued by Maharashtra State and University**
- 2. Affiliation letter of College issued by SRTM University, Nanded**
- 3. Infrastructure Details**
- 4. Faculty Profile**