



॥ सा विद्या या विमुक्तये ॥
स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ, नांदेड

'ज्ञानतीर्थ', विष्णुपुरी, नांदेड - ४३१ ६०६ (महाराष्ट्र राज्य) भारत
SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

'Dnyanteerth', Vishnupuri, Nanded - 431 606 (Maharashtra State) INDIA

Established on 17th September, 1994, Recognized By the UGC U/S 2(f) and 12(B), NAAC Re-accredited with 'B++' grade

Fax : (02462) 215572

ESTATE SECTION

website: srtmun.ac.in

Phone: (02462) 215246

Email: estate@srtmun.ac.in

Ref: Estate/ C.Q.No.16-2025-26/ Stationary & Other Items/ 220

Date: 04/09/25

Central Quotation No.16-2025-26 for Purchase Stationary & Other Items

Our University is interested to Purchase of Stationary & Other Items for Director, Sports & Physical Education, SRTMUN. You are requested to send your most competitive rate in Appendix-A subject to below mentioned Objectives, Terms & Conditions in two bid system. (Envelope 'A' and Envelope 'B')

The Quotation in sealed envelope should be submit on or before 12/09/2025 in Central Quotation/Tender Department (Finance and Accounts Section).

Terms & Conditions:

- 1) Rate Quoted should be F.O.R. at SRTM University, Nanded
- 2) The Rate quote in given format. (Appendix 'A')
- 3) Payment will be made after satisfactory delivery & installation as per Purchase order.
- 4) The Validity period for the rates will be 180 days from the date of opening of the quotations.
- 5) The University reserves the right to accept any quotation or reject any / all quotations and to order any of the items in any quantity without assigning any reason.
- 6) Supplier should submit their quotation as per nature of work mentioned in Shop Act unless quotation will not be considered.

A) Technical envelope (No.1) contains following documents

- 1) Index
- 2) Latest shop Acts Acts/Company Acts,
- 3) GST No Certificate along with Current GST return copy,
- 4) PAN Card
- 5) Aadhar Card (PAN card link with Aadhar Card will be must)
- 6) Authorization letter from principle company/manufacturer/ Distributor. (If Applicable)

B) financial envelope (No.2) contains only price in Appendix- 'A'

- 7) Delivery period within 15 days from purchase order.

R. Balchandra
04/09/25
Finance & Accounts Officer

Copy to:

- 1) Senior Programmer, SRTM University, Nanded, Please Publish the said quotation on our university website.
- 2) Notice Board, Administrative Building/Estate Deptt., SRTM University, Nanded.

Index (Attach with document in Involape No.01)

Sr.No	Particular	Number	Page No.
01	Shop Act		
02	GST Registration		
03	GST Return Copy		
04	PAN Card		
05	Aadhar Card		
06	Other If Any		
	i)		
	ii)		
	iii)		

Bidder Signature and Stamp

Appendix-A

Sr. No.	Particular & Technical Specification	Name of the Manufacturer	Qty.	Rate per Qty (Including All Taxes)	Total Amount
01	झेराक्स पेपर : Size : A4 GSM : 70		05 Box		
02	लिगल पेपर रिम : Size : A3 GSM : 70		03 Box		
03	ऑफिस फाईल Standard		200 nos		
04	बॉक्स फाईल छोटी Standard		50 nos		
05	बॉक्स फाईल मोठी Standard		55 nos		
06	स्टैपलर छोटे 10 N		45 nos		
07	स्टैपलर मोठे HS45		10 nos		
08	जम्बो स्टैपलर HP1213		03 nos		
09	स्टैपलर पिन 10 N		05 Box		
10	स्टैपलर पिन मोठे 24 N		05 Box		
11	जम्बो स्टैपलर पिन 25/103 H		05 Box		
12	बॉल पेन (लाल)		40 Pocket		
13	बॉल पेन (निळी)		40 Pocket		
14	बॉल पेन (हिरवी)		40 Pocket		
15	बॉल पेन (काळी)		40 Pocket		
16	स्केच पेन (लाल) Standard		20 Pocket		
17	स्केच पेन (निळी) Standard		20 Pocket		
18	परीक्षा पॅड Standard		50 nos		
19	नोट पॅड (मोठे) Size : 1/8, 20 pages ,		200 nos		
20	बाधील पॅड : सिंगल फोल्ड		100 nos		
21	फाईल फोल्डर Four Fold		50 nos		
22	यु पीन : Color		20 Box		
23	टाचपीन 50gm , Standard		20 Box		
24	पेपर फ्लॅग Colour		20 Pocket		
25	कुलूप (लॉक) 50 mm		50 nos		
26	फुलपटी : 30 cm, Steel		50 nos		

27	फुलपटी : 60 cm, Steel	20 nos	
28	Marker Pen छोटी Red (25) & Blue (25)	50 Box	
29	Marker Pen मोठे Red (25) & Blue (25)	30 Box	
30	Stamp Ink Pad (मोठा) Blue	10 nos	
31	फेमीकॉल Original	10 Kg	
32	Fevi Stik Original	25 nos	
33	रबर मोठी साईज Size 4"	02 Kg	
34	रबर छोटी साईज Size 2"	02 Kg	
35	पेपर वेट	20 nos	
36	टोचा लाकडी मुठ	20 nos	
37	कार्बन Size A3	10 nos	
38	कार्बन Size A4	10 nos	
39	फाईल टॅग 24"	20 Bundal	
40	पंचींग मशीन (छोटी)	12 nos	
41	पंचींग मशीन (मोठी)	24 nos	
42	पंचींग मशीन (जंबो)	02 nos	
43	चिकट टेप 4-5cm, 2" White	100 nos	
44	चिकट टेप 4-5cm, 2" Yellow	100 nos	
45	चिकट टेप 4-5cm, 2" Red	100 nos	
46	कॅलक्युलेटर 12 Digit	04 nos	
47	रजिस्टर 04 Sq.	36 nos	
48	रजिस्टर 02 Sq.	36 nos	
49	वाॅटर पंच : उम्पर	48 nos	
50	Colour Push Pine (Thum Pin)	12 Box	
51	स्विच बोर्ड : सहा पीन व २० फुट केबलसह (Extinct Box)	06 nos	
52	चुना (करीचा) (३० किलो बॅग)	40 Bag	
53	गेरू : (३० किलो बॅग)	40 Bag	
54	काचचे ग्लास (येरा)	05 Dozen	

55	चहा कप : 300 (6ps)	05 Dozen		
56	डस्टबीन (कचराकुन्डी)	12 nos		
57	भिर्तीवस्चे घडयाळ (मोठे)	03 nos		
58	नॅकपीन (पांढरा रंग)	50 nos		
59	मोठे टावेल (पांढरा रंग)	05 nos		
60	पेन स्टॅंड (गोल जाळी)	06 nos		
61	हायलायटर पेन	07 Box		
62	इंक बॉटल 25 ml	07 nos		
63	पांढरा कपडा (नागमणी)	150 mtr.		
64	कातरी :: मध्यम साईज (70-80)	06 nos		
65	नायलॉन दोरी	50 mtr		
66	टेबल बेल (टूनटून)	12 nos		
67	लॉक किचन प्लास्टीक	10 Dozen		
68	दोरी (झेंडयासाठी सुताची मोठी दोरी)	30 mtr.		
69	दोरी (मोठी नायलॉन दोरी) (Athletics)	110 mtr.		
70	दोरी (मोठी नायलॉन दोरी) (Kho-Kho)	60 mtr.		
71	पोचा गाला Long 460	12 nos		
72	खराटे (Long Jumbo)	50 nos		
73	फडा (झाडू)	10 nos		
74	प्लास्टीक बकेट : 15 Lts Standard Quality	150 nos		
75	प्लास्टीक मग 1/2 Lts, Standard Quality	150 nos		

GST No.

Signature & Seal of suppliers