



॥ सा विद्या या विमुक्तये ॥
स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ
नांदेड-४३१ ६०६ (महाराष्ट्र)

SWAMI RAMA NAND TEERTH MARATHWADA UNIVERSITY
NANDED - 431606, MAHARASHTRA STATE, INDIA

Phone No.: +91 2462 229526

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Publication/Store/ Estate Department

Ref: Estate/Store/Publication/Q.No.17-2025/2025-26/ 217

Date : 03/09/2025

Quotation No. Convocation sept. 17-2025 for Purchase of Invitation Card & Speech Booklet's

Our University is interested to Purchase of Invitation Card & Speech Boklet's for Store/Publication Dept. SRTMUN. You are requested to send your most competitive rate in Appendix-A subject to below mentioned Objectives, Terms & Conditions in two bid system. (Envelope 'A' and Envelope 'B')

The Quotation in sealed envelope should be submit on or before 09/09/2025 in Central Quotation/Tender Department (Finance and Accounts Section).

Terms & Conditions:

- 1) Rate Quoted should be F.O.R. at Store Section. (Name of Dept.)
- 2) The Rate quate in given format. (Appendix 'A')
- 3) Payment will be made after satisfactory delivery & installation as per Purchase order.
- 4) The Validity period for the rates will be 180 days from the date of opening of the quotations.
- 5) The University reserves the right to accept any quotation or reject any / all quotations and to order any of the items in any quantity without assigning any reason.
- 6) Supplier should submit their quotation as per nature of work mentioned in Shop Act unless quotation will not be considered.
- A) **Technical envelope (No.1) contains following documents**
 - 01 Index
 - 02 Latest shop Acts Acts/Company Acts,
 - 03 GST No Certificate along with Current GST return copy,
 - 04 PAN Card
 - 05 Aadhar Card (PAN card link with Aadhar Card will be must)
 - 06 Authorization letter from principle company/manufacturer/ Distributor. (If Applicable)
- 07 **financial envelope contains only price in Appendix- 'A'**
- 7) Delivery period within 15 days from purchase order.


Finance & Accounts Officer

Index (Attach with document in Involape No.01)

| Sr.No | Particular | Number | Page No. |
|-------|------------------|--------|----------|
| 01 | Shop Act | | |
| 02 | GST Registration | | |
| 03 | GST Return Copy | | |
| 04 | PAN Card | | |
| 05 | Aadhar Card | | |
| 06 | Other If Any | | |
| | | | |

Bidder Signature and Stamp

Copy to:

- 01 System Expert, SRTM University, Nanded, Please Publish the said quotation on our university website.
- 02 Notice Board, Administrative Building/Estate Deptt., SRTM University, Nanded.

दिनांक: ०२/०९/२०२५

प्रति,
वित्त व लेखाधिकारी,
स्वा.रा.ती.म.विद्यापीठ, नांदेड

विषय :- विद्यापीठाच्या दिक्षांत समारंभ करिता निमंत्रण पत्रिका व दिक्षांत भाषन
छपाई करुन पुरवठा करणे बाबत

महोदय,

उपरोक्त विषयी प्र पत्र “अ” प्रमाणे अटी व शर्ती वाचून आम्ही खालील प्रमाणे दर देत
आहोत.

Appendix-A

| Sr. No | Particular's: 28 th Convocation | Quantity | Rate | Total Amount |
|--------|--|----------|------|--------------|
| 01 | 28th Convocation Invitation Card: Size 14x9.5 with folding Both side multi colour printing, with lamination and 130 GSM envelop multi colour. Multicolor on Art paper 300 GSM Card. | 1000 | | |
| 02 | Hon' V.C. And Guest speech Booklet's Size-1/5 cover on Art paper -300 GSM Both side printing in multi colour. One side lamination. Inner page Black & white -70 GSM super white paper approximate – 70 GSM – 85 pager approximate – 75 GSM – 95 pager (Nos of pages minimum/maximum Limit) NB: (Rate quote should be as per above in two typepages Qty. | 500 | | |

दरपत्रक सुचना क्र..... प्रपत्र “अ” मधील सर्व अटी शर्ती मला मान्य आहेत.

येथे GST रबर स्टॅम्प मारावा/हस्तलिखित नाही.

मो.न. _____

Mail ID: _____

Bank Details: _____

पुरवठाधारकाची सही व शिक्का

पुरवठाधारकाचे नाव —