

**SWAMI RAMANAND TEERTH MARATHWADA  
UNIVERSITY, NANDED**



**Syllabus**  
**MASTER OF SOCIAL WORK**  
**(M.S.W. - II Year)**  
**Fourth Semester**  
**(Semester Pattern)**

**With effect from June, 2015**

**SWAMI RAMANAND TEERTH MARATHWADA  
UNIVERSITY, NANDED  
SYLLABUS OF  
MASTER OF SOCIAL WORK (M. S. W.)  
FOURTH SEMESTER**

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<b>Paper No.</b>	<b>Title</b>	<b>Credits</b>	<b>Internal credits</b>	<b>External credits</b>
<b>XX</b>	<b>COMMUNICATION AND COUNSELING – XX (COMPULSARY PAPER)</b>	<b>04</b>	<b>02</b>	<b>02</b>
<b>XXI</b>	<b>SOCIAL POLICY AND PROGRAMME – XXI (R.D.Specialization)</b>	<b>04</b>	<b>02</b>	<b>02</b>
<b>XXII</b>	<b>RURAL MANAGEMENT – XXII (R.D.Specialization)</b>	<b>04</b>	<b>02</b>	<b>02</b>
<b>XXIII</b>	<b>LABOUR LEGISLATION – XXIII (Labour Specialization)</b>	<b>04</b>	<b>02</b>	<b>02</b>
<b>XXIV</b>	<b>INDUSTRIAL RELATION – XXIV (Labour Specialization)</b>	<b>04</b>	<b>02</b>	<b>02</b>
<b>XXV</b>	<b>WOMEN EMPOWERMENT – XXV (Family and Child Welfare Specialization)</b>	<b>04</b>	<b>02</b>	<b>02</b>
<b>XXVI</b>	<b>CHILD WELFARE AND DEVELOPMENT – XXVI (Family and Child Welfare Specialization)</b>	<b>04</b>	<b>02</b>	<b>02</b>
<b>XXVII</b>	<b>RESEARCH PROJECT</b>	<b>04</b>	<b>02</b>	<b>02</b>
<b>XXVIII</b>	<b>FIELD WORK</b> Con. Field Work -- 04 Ind. Conf. – 01 Group Conf. – 01 Study Tour – 02 Field work Seminar – 01	<b>09</b>	<b>05</b>	<b>04</b>

( Student can choose any one of the above specialization )

**MSW II YEAR**  
**FOURTH SEMESTER**  
**COMMUNICATION AND COUNSELING – XX**  
*(COMPULSARY PAPER)*

**Unit – I COMMUNICATION**

- Communication: Concept, Definition, Goals, Principles and Methods.
- Barriers of communication
- Skills, communication process, stages of communication and communication situation.
- Channel of communication.
- Verbal and non - verbal communication

**Unit – II BASICS OF COMMUNICATION**

- Education and communication for national development.
- Interviewing – objectives, principles of interviewing, listening, qualities of effective communicator.
- Lecture, group discussion, panel discussion, role playing, written communication, report writing, field work exposure.
- Models and theories of communication.

**Unit – III MEDIA AND VISUAL AIDS**

- Print and audio – visual, effective writing of media.
- Poster making, use of notice boards, photographs, slide shows.
- Mass communication; Television, exhibition, newspaper and magazines, VCD/DVD, e-mail and internet.
- Role of media in perception of crisis; communication management in public relation campaign.
- Impact mass communication on society development, communication analysis and planning.

**Unit – IV COUNSELING**

- Definition, goals, needs and nature of counseling, Qualities of an effective counselor.

- Counseling and psychotherapy – skill in counseling establishing the relationship. Process of counseling.
- Approaches to counseling; theoretical base, goals, key concepts and techniques, behavioral approaches, gestalt, existential approaches, indigenous approaches of help and self – help like yoga reflection. Act of prayashchit.

#### **Unit – V FAMILY AND GROUP COUNSELING**

- Couple and family counseling: Issues in such counseling, its process and stages, crisis counseling.
- Counseling for group: process advantages and disadvantages of group counseling.
- Practice of family counseling centers, family courts, counseling bureau.
- Premarital and marital counseling, vocational counseling centers, mental health centers, child guidance clinics, correctional institutions, rehabilitation centers, educational institutions.

#### **References;**

- *Butter C. and Joyce V. (1998); Counseling Couples in Relationship, An Introduction to the Relate Approach.*
- *Caranaugh M. E.; The Counseling Experience: A Theoretical and Practical Approach.*
- *Chandrashekar C. R. (ed) 1999, A Manual on Counseling for lay – counselors, Benglore, Prasanna counseling centre.*
- *Dave Indu 1983, The Basic Essentials of Counseling, New Delhi, Sterling Publishers Pvt. Ltd.*
- *Dennis E. E. and Merril John C., Basic Issues in Mass Communication.*
- *Desai Murli (ed) 1994, Family and Interventions – A Course Compendium, Bombay, Tata Institute of Social Sciences.*
- *Dryden W.; Counseling in Practice*
- *Dryden W.; Key Issues for Counseling in Action.*
- *Gandhi V. P., Media and Communication today.*
- *Jitendra M. D.; Organizational communication*
- *Kutnar K.; Mass Communication in India.*
- *Meikote, Srinivas R. ; Communication for Development in the third word.*
- *Moody, Bella; Designing Messages for Development Communication.*
- *Noonam E. and Spring L. (eds.)1992; The Making of Counselor.*
- *Pepinsky H.B. and Pepinsky P. N. (1954); Counseling Theory and Practice.*
- *Rao Narayan; Counseling Psychology.*

**RURAL DEVELOPMENT SPECIALIZATION**  
**SOCIAL POLICY AND PROGRAMME – XXI**

**Unit – I SOCIAL POLICY**

- Social policy; Concept, aims, objectives and fields of social policy.
- Inter relation between social policy, planning and development.
- Sources of policy; Indian constitution – fundamental rights and directive principles of state policy.

**Unit – II APPROACHES TO SOCIAL POLICY**

- Approaches and models of social policy.
- Policy formulation process, role of various factors in policy formulation.
- Role of social worker, social policy and planning for rural development.
- Policy and the four traditions of planning thought – policy analysis, social learning, social reform and social mobilization.
- Approaches and tools; Political economy, Gender analysis / Gender budgeting, diversity and uniformity, thematic Vs. analytical approaches; Human rights approach.

**Unit – III POLICY INTERVENTIONS**

- Planning in India – Historical perspective, constitutional position of planning in India.
- Role of planning commission in the planning process, coordination between centre and state in planning.
- Advocacy as a tool for social change, elements and principles of advocacy.
- Need and scope of social work intervention.

**Unit – IV SOCIAL POLICIES IN INDIA**

- Education, Health, Housing, Environment, Social Security, Food Security, Employment and Labour. Social Welfare Programmes in India – Family, Children, Orphaned and Adopted, Women, Elderly, Persons with Disabilities and unorganized sector

## Unit – V SOCIAL POLICY AND DEVELOPMENT

- Concept of social development, current debates of development.
- Sustainable development; concept, strategies, critical issues.
- Silent features of social development, thoughts of Mahatma Gandhi and Vinoba Bhave.
- The historical and social context of development of India.
- Mahatma Gandhi and professional social work, approaches to social development.

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- *Bulmer M., et.al, 1989; The Goals of Social Policy, London Unwin Hyman.*
- *Burch A. H., 1996; Basic Social Policy and Planning Strategies and Practice Methods; Haworth Social Work Practice.*
- *Byres T. (ed.), 1996; State Development planning and Liberalization, New Delhi; Oxford University publishers.*
- *Chakraborty S., Development Planning – India Experience.*
- *Dandekar V. M. (1994); Role of Economic Planning in India.*
- *Desai V., 1988; Rural Development (Vol.1) Mumbai; Himalaya publishing house.*
- *Drake R.F., 2011; The Principle of Social Policy New York, Palgrave.*
- *Dreze J. and Sen A.; 2002; India: Development and Participation: Oxford University Press.*
- *Ghosh A. ; Planning in India; The Challenges for the Nineties.*
- *Hebsur R.K.(ed.); Social Intervention for Justice, Bombay TISS*
- *Hill M., 2003; Understanding Social Policy 7<sup>th</sup> Edition Oxford; Blackwell publishing.*
- *Kulkarni P.D., 1979; Social Policy and Social Development in India, Madras: Association of Schools of Social work in India.*
- *Kulkarni P.D.,1975; Social Policy in India, Bombay Tata Institute of Social Sciences.*
- *Kumar Hajira; - Social Work Development and Sustainable Development.*
- *Nath V., 2010; Economic Development and Planning in India.*
- *Srivastava S. P. (ed.); The Development debate Critical Perspectives.*

**RURAL DEVELOPMENT SPECIALIZATION**  
**RURAL MANAGEMENT – XXII**

**Unit – I RURAL COMMUNITY**

- Definition, Meaning, Characteristics and features of Indian rural community.
- Rural institution, family, marriage and caste, caste panchayat.
- Panchayati Raj Institution: Village Panchayat, Kshetra Panchayat & Zilla Panchayat.
- Multi and micro level planning

**Unit – II RURAL MANAGEMENT**

- NGO, Project Management and Local Governance.
- Rural Entrepreneurship Development, Rural Financing, Cooperative Management, Strategic Growth Perspective.
- Natural Resource Management and Environment
- **Unit-III RURAL PARTICIPATORY PROGRAMME**
- People's Participation in Rural Development.
- Role of District Rural Development Agency (D.R.D.A.).
- Role of District Planning & Development Committee (D.P.D.C.).
- Role of Co-Operative, Commercial Bank.
- National Bank for Agriculture and Rural Development (N.A.B.A.R.D.).
- Role and Function of Block Development Officer.

**Unit-IV GOVERNMENT POLICIES**

- Agriculture
- Health
- Population
- Education
- Women, Environment
- PESA Act. Special reference to tribal area.
- Rural Development Schemes and Experiments- Indira Awas Yojana, Bharat Nirman, MGNREGA, SGSY, Ralegan Siddhi, Hiware Bazar and Anandvan

## **References**

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- *Chakravarty, Sukhamoy, 1987, Development Planning, The Indian Experience, Oxford;Oxford Claredon Press.*
- *Chandra, Prasanna,1988, Project: Preparatio, Appraisal, Budgeting and Implementation. New Delhi; Tata MCGraw Hill.*
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- *Chowdhry D.P., 1971, Voluntary Social Welfare in India, new Delhi, Sterling Publishers Pvt. Ltd.*
- *Desai Vasanth, 1988, Rural Development. Vol. 1 to VI Bombay; Himalaya publishing house.*
- *Desai, A.R., Introduction and Rural Sociology in India-Society of Agriculture and Economics.*
- *Government of India – Panchayat Raj at a Glance.*
- *Kadekodi G.K. and K. Chopra. 1999. Operational sing Sustainable Development, New Delhi; Sage Publications, India Pvt.Ltd.*
- *Malcolm Moseley – Rural Development: Principles and Practice.*
- *Mishra, S.N. – Rural Development Planning: Design and Methods.*
- *Reddy Y. Venugopal, 1979. Multi Level Planning in India, New Delhi; Vikas Publication*
- *Singh, Katar – Rural Development: Principles, Policies and Management.*
- *T. Satpathy and R.K. Pany – Rural Banking.*
- *Yerram, Raju B. – Commercial Banks and Rural Development: Issues and Trends.*



**LABOUR WELFARE SPECIALIZATION**  
**LABOUR LEGISLATION – XXIII**

**Unit – I LABOUR LEGISLATION**

- Review of industrial and labour legislation in India.
- Need, objectives and scope of labour legislation.
- Labour welfare : concept, need, principles and theories.
- Liberalization, Privatization and Globalization its impact on labour sector.
- The factories Act of 1948: objective, applicability, definitions, health, safety and welfare provisions.
- Role of welfare officer: need and functions.

**Unit – II SOCIAL SECURITY LEGISLATION**

- Contract labour (regulations and abolition) Act.1970
- Employees state insurance Act.1948
- Employees provident fund Act.1952
- Payment of gratuity Act.1972
- Workmen’s compassion Act.1943

**Unit – III INDUSTRIAL RELATION**

- Employment exchange (Notification of vacancies) Act.1956
- Industrial disputed Act.1947
- Employees state insurance Act.1948
- Employees provident fund Act.1952
- Payment of gratuity Act.1972
- Employees family pension scheme 1971
- Trade union Act.1926
- Maternity benefit Act. 1961
- Industrial employment (standing orders)Act.1946

**Unit – IV WAGE ACT.**

- Minimum wages Act.1948
- Payment of bonus Act.1965
- Payment of wages Act.1936

**References:**

- Agarwal R.D., 1973; *Dynamics of Personnel Management in India*, New Delhi; Tata MCGraw Hill Ltd.
- Dasgupta S.K., 1983; *Commercial and Industrial Law*, new Delhi; Sterling Publishers.
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- S.K. Shukla & K.P.Tewari – *Industrial and Labour Law, (Hindi & English)*, New Royal Book Co., Lucknow
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- Tripathi P.C., 1994; *Personnel Management and Industrial Relations*, New Delhi, Sultan Chand and Company.
- Vaidyanathan S., 1986; *Factory Laws Applicable in Tamilnadu, Vols 1,2,3*, Madras; Madras Book Agency.

## **LABOUR WELFARE SPECIALIZATION** **INDUSTRIAL RELATION – XXIV**

### **Unit – I INDUSTRIAL RELATION**

- Meaning, Concept, Objectives, Scope, Important determinant and reflectors, Various Approaches to Industrial Relations
- Industrial relations policy in India.
- Nature and importance of Industrial Relations in Industrial development of India.
- Dominant aspects of industrial relations: Industrial Co-operation and Conflict.
- Industrial Conflict: Nature, manifestations and etiology of industrial conflicts and industrial disputes.

### **Unit – II MECHANISM OF INDUSTRIAL RELATION**

- Negotiation: Meaning, Effective Negotiation, Communication Style, Breaking deadlocks, Strategy and Tactics/ Game Negotiators Play, Closing Successfully, Reviewing,
- Collective Bargaining: Concept, Process, Subject matter, Legal and Psychological aspects of Collective bargaining, its advantages and limitation.
- Workers Participation and Management- Meaning, Objectives, need, Various forms and levels, Critical evaluation of WPM/Participative Management Schemes in India
- ILO, its structure and functions and role in labour movement and industrial development.
- Methods for resolving Industrial Disputes: Conciliation, voluntary arbitration and Adjudication. I Review of dispute settlement machinery in India..
- Role of Government, Employers and Trade Unions in Industrial Relations.

### **Unit – III INDUSTRIAL RELATIONS AND TRADE UNIONS IN INDIA.**

- Development of Industrial Relations in India .
- Trade Unions :types, meaning, objectives and functions
- Trade union movement in India, unionism in unorganized sector.
- Recognition of trade unions- procedure
- Problems of trade unions- leadership, finance, rivalry between unions.

#### **Unit – IV TRADE UNION AND MOVEMENT**

- Trade union; meaning, types, functions, characteristics and Principles of Trade Unionism.
- Objectives and Functions of Trade Unions
- Indian Trade Union Movement – 1875-1917, 1918- 1946
- Second World War and Trade Unions
- Unionism after 1947
- Employers Association.

#### **Unit – V LABOUR IN UNORGANIZED SECTOR**

- Labour in Unorganized Sector: Issues and Concerns - Problems of Definition of Unorganized Labour
- Labour distribution in unorganized Sector, Issues and Concerns- Employment Regulations
- Lack of Trade Union Consciousness, Struggle for Legitimacy
- Issues related to development Policy, Lack of Visibility,

#### ***References:***

- *Bhtia SK: 1980, Personnel Management and Industrial relations (Deep and Deep Publications, New Delhi*
- *Birg Ivan, 1970; Industrial Sociology*
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- *Tripathi, P.C.1994. Personnel Management and Industrial Relations. New Delhi: Sultan Chand & Co.,*
- *Verma Pramod and Mukerjee, Surya: Trade Unions in India (Oxford and IBH Publishing House New Delhi- 1982)*

**FAMILY AND CHILD WELFARE SPECIALIZATION**  
**WOMEN EMPOWERMENT – XXV**

**Unit – I WOMEN EMPOWERMENT**

- Meaning, Concept, Objectives, Nature and target of women empowerment.
- Historical review of status of women in Indian society.
- Status of women in family and religion. - Educational and health status of women.
- Political, economic and legal status - Regional (State, Rural, Urban, Tribal) religion, caste, class variations in women's status in India.

**Unit – II WOMEN WELFARE**

- Demographic characteristics and concept of women welfare.
- Government and voluntary efforts in women welfare
- Women organizations, their role and contribution to women welfare
- National Commission on Women : Structure and Programmes.
- Role of education in women empowerment.

**Unit – III STATUS OF WOMEN AND EMPOWERMENT**

- Status of Women in Indian Society; Ancient age – Medieval age – Modern age
- Women's health status in India.
- Food and nutritional status of women.
- Empowerment of women – Constitutional provisions to safeguard the interest of women – Role of NGO's in the empowerment of women.
- Impact of globalization of Women development.

**Unit – IV PROBLEMS OF WOMEN**

- Problems of women with reference to religious communities in India.
- Problems of unmarried mothers, destitute and widows.
- Problems of immoral violence against women; rape, sex harassment, prostitution, devadasis and commercial exploitation of women.
- Problems of Women in modern India
- Literacy Problems and Cultural aspects

**Unit – V WOMEN MOVEMENTS**

- International women's movements.

- Women's movements in India – in 19th and early 20th century
- Nationalist movement - Post-1975 campaigns, gender equality and empowerment
- Women's issues in the non-Brahminical (Phule & Ambedkar) movements
- Women's movement in maharashtra.
- Challenges before women's movement.

**References :**

- Agnes, Flavia (1999) *Law and Gender Mequality – The Politics of Women 's Rights in India*, New Delhi : Oxford University Press
- Agrawal, Namita (2002) *Women and Law in India, Women Studies and Development Centre, December, New Century Publication*
- Avasti, Abha & Srivastava, A. K. (2001) *Modernity Feminism and Women Empowerment, Jaipur: Rawat Publication*
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- Mukhepadhyaya 1998 *Women's health on public policy Swapria and community action, New Delhi :*
- Naik J.P. -*Status of Women in India, report of the national communities*
- Naomi Neft & Ann D. Levine (97-98) *Where Women Stand – An International Report on the status of women in 140 countries, New York : Random House*

- *National Plan for women and children – NIPCCD New Delhi*
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- *Sen, Ilina (1990): A space within the struggle women "s participation in people "s movement, Kali for women, New Delhi :*
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**FAMILY AND CHILD WELFARE SPECIALIZATION**  
**CHILD WELFARE AND DEVELOPMENT – XXVI**

**Unit – I CHILD WELFARE**

- Concept, philosophy and principles of child welfare and development.
- Demographic characteristics of child population in India
- Welfare programmes and services for children
- Social work intervention with child welfare
- Objectives and scope; measures for child welfare: counseling and guidance, services to children in their own homes; home makers services, child guidance clinic, school social work, school health programmes, day-care centers, adoption.

**Unit – II CHILD DEVELOPMENT**

- Child Development: Concept, objective and needs of children
- Significant facts about development periods of pre-natal development.
- Children in difficult circumstances: physical, emotional, mental, and social challenges and handicaps
- Role of social institution and organizations like family, group and school in the development of children and preparations for different adult roles.
- Child abuse, violence against child, child prostitution, child labour.

**Unit – III PROBLEMS OF CHILD DEVELOPMENT**

- Physical health of the child: Nutrition nutritional disorders. Childhood diseases, prevention and treatment;
- Health and hygiene
- M.C.H. programmes
- Pediatric practices
- Genetic counseling
- Nutrition, deficiencies, nutrition education
- Problems of child labour.

**Unit – IV CHILD WELFARE AND DEVELOPMENT**

- Welfare programmes and services for the child: Maternal and child health services, integrated child development scheme.

- Role of central social welfare board, Indian council of child welfare and government in the development of welfare services.
- Integrated approach to child development: need and philosophy.
- Child development programme in urban basic services.
- Child guidance services in India.
- National policy and charter for children; National Commission for Children; U.N. Convention on rights of child.
- Social work practice with children in various programmes and services.

#### **Unit – V LEGISLATIONS RELATING TO CHILDREN**

- Child Marriage Restraint Act, 1929
- Hindu Adoptions and Maintenance Act , 1956
- Hindu Minority and Guardianship Act, 1956
- Child Labour (Prohibition and Regulation) Act, 1986
- Juvenile Justice (Care and Protection of Children) Act, 2000.

#### **References :**

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- *Desai Murli (1986), Family and Intervention- some case studies, TISS, Mumbai*
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- *Naik J.P. -Status of Women in India, report of the national communities*
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- *World: Policies, Problems and Perspectives. Delhi: B. R. Publishing.*