



स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ

नांदेड- ४३१६०६ (महाराष्ट्र)

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY

NANDED-431606, MAHARASHTRA STATE, INDIA.

Established on 17th September 1994 - Recognized by the UGC U/s 2(f) and 12(B), NAAC Re-accredited with 'A' Grade



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मानवविज्ञान विद्याशाखेतील पदवी
स्तरावरील द्वितीय वर्षाचे CBCS Pattern
नुसारचे सुधारित अभ्यासक्रम शैक्षणिक वर्ष
२०१८-१९ पासून लागू करण्याबाबत.

प रि प त्र क

या परिपत्रकान्वये सर्व संबंधितांना कळविण्यात येते की, दिनांक १४ जून २०१८ रोजी संपन्न झालेल्या ४१व्या मा. विद्या परिषद बैठकीतील विषय क्र.११/४१-२०१८ च्या ठरावानुसार प्रस्तुत विद्यापीठाच्या संलग्नित महाविद्यालयांतील मानवविज्ञान विद्याशाखेतील पदवी स्तरावरील द्वितीय वर्षाचा खालील विषयांचा C.B.C.S. (Choice Based Credit System) Pattern नुसारचा सुधारित अभ्यासक्रम शैक्षणिक वर्ष २०१८-१९ पासून लागू करण्यात येत आहे.

१) बी.ए. - द्वितीय वर्ष - इंग्रजी

सदरील परिपत्रक व अभ्यासक्रम प्रस्तुत विद्यापीठाच्या www.srtmun.ac.in या संकेतस्थळावर उपलब्ध आहेत. तरी सदरील बाब ही सर्व संबंधितांच्या निदर्शनास आणून द्यावी.

‘ज्ञानतीर्थ’ परिसर,

विष्णुपुरी, नांदेड - ४३१ ६०६.

जा.क्र.: शैक्षणिक-०१/परिपत्रक/पदवी-सीबीसीएस अभ्यासक्रम/
२०१८-१९/५२८

दिनांक : १२.०७.२०१८.

प्रत माहिती व पुढील कार्यवाहीस्तव :

- १) मा. कुलसचिव यांचे कार्यालय, प्रस्तुत विद्यापीठ.
- २) मा. संचालक, परीक्षा व मूल्यमापन मंडळ, प्रस्तुत विद्यापीठ.
- ३) प्राचार्य, सर्व संबंधित संलग्नित महाविद्यालये, प्रस्तुत विद्यापीठ.
- ४) उपकुलसचिव, पदव्युत्तर विभाग, प्रस्तुत विद्यापीठ.
- ५) साहाय्यक कुलसचिव, पात्रता विभाग, प्रस्तुत विद्यापीठ.
- ६) सिस्टम एक्सपर्ट, शैक्षणिक विभाग, प्रस्तुत विद्यापीठ.



स्वाक्षरित/ -

उपकुलसचिव

शैक्षणिक (१-अभ्यासमंडळ) विभाग

Syllabus for Second Year (Semester + CBCS Pattern Structure)
Skill Enhancement Course – (SEC)

Semester	Paper/ Course Code	Name of the Course	Lectures per Week	Total Periods	Internal Evaluation (C.A.)	Marks of the Semester (E.S.E.)	Total Marks	Credits
III	SEC -ENG - I	Skills for Employability -I	03	45	25	25	50	2
IV	SEC -ENG - II	Skills for Employability -II	03	45	25	25	50	2

Syllabus for Skill Enhancement Course (SEC) - Second Year
Title of the Course-Skills for Employability-I
(Course/Paper Code-SEC-ENG-I)
Semester-III

Credits: 02 Marks: 50 No of Classes: 45 (ESE – 25 Marks) (CA- 25 Marks)

Salient Features of the Course:

1. The course enables the student to acquire employability skills in a systematic way
2. The practice of participative learning has a scope to be implemented

Utility of the Course:

1. Developing a course that meets requirements of the 21st century learners
2. Building vocabulary comprising spelling and pronunciation in English
3. Developing dialogues for conversation skills
4. Developing activities for written communication
5. Developing strategies for professional skills and soft skills.

Objectives of the Course:

1. To provide sound knowledge and training of Employability Skills to learners
2. To expose learners to a variety of self-instructional, learner-friendly modes of communication for improving their employability
3. To expose learners to a variety of sub-skills in order to hone their skills as required in the present job market
4. To develop a work culture among learners for upcoming job opportunities

Prerequisites for the Course:

1. Handouts, course material and activity sheets
2. Progress chart of learners for evaluation of their performance.
3. The following facilities would be of additional help:

LCD projector and screen, computer system with a DVD ROM and printer, Public addressing system with a cordless microphone, Power point presentations on all the modules

UNIT: I – Preparing for Employment [Marks 25] Periods: 25

1. Self-discovery and Career Planning
2. English – the language for global communication
3. Adapting to the work culture:
 - a) Govt./Private/Corporate culture
 - b) Opportunities in Govt./Private/Corporate sectors
 - c) Manners and etiquettes to be adopted in Govt./Private/Corporate sectors
4. Vocabulary Building for Career readiness

UNIT II-- Continuous Assessment (CA) [Marks: 25] Periods 20

Note: Continuous Assessment may be done on the basis of following criteria

- 1) Interview, Seminar, Topic Presentation during the semester for 05 Marks each. [15 Marks]
- 2) One (1) Assignment /Project work for 10 Marks.

(Continuous assessment can be carried on the basis of text-book prescribed for the syllabus-*An Introduction to the Skills for Employability*).

Syllabus for Skill Enhancement Course (SEC) - Second Year

Title of the course-Skills for Employability-II

(Course/Paper Code-SEC-ENG-I)

Semester-IV

Credits: 02 (Marks: 50) Periods: 45 (ESE – 25 Marks) (CA- 25 Marks)

Salient Features of the Course:

1. The course enables the student to acquire employability skills in a systematic way
2. The practice of participative learning has a scope to be implemented

Utility of the Course:

1. Developing a course that meets requirements of the 21st century learners
2. Building vocabulary comprising spelling and pronunciation in English
3. Developing dialogues for conversation skills
4. Developing activities for written communication
5. Developing strategies for professional skills and soft skills.

Objectives of the Course:

1. To provide sound knowledge and training of Employability Skills to learners
2. To expose learners to a variety of self-instructional, learner-friendly modes of communication for improving their employability
3. To expose learners to a variety of sub-skills in order to hone their skills as required in the present job market
4. To develop a work culture among learners for upcoming job opportunities

Prerequisites for the Course:

1. Handouts, course material and activity sheets
2. Progress chart of learners for evaluation of their performance.
3. The following facilities would be of additional help.

LCD projector and screen, computer system with a DVD ROM and printer, Public addressing system with a cordless microphone, Power point presentations on all the modules

UNIT: I -- The Art of Communication [25Marks] Periods: 25

1. Introducing oneself
2. Group dynamics
3. Conversation skills:
 - a) Questioning skills
 - b) Telephone etiquettes
 - c) Interview techniques
4. Verbal and non-verbal communication

UNIT: II-- Continuous Assessment (CA) [Marks: 25] Periods 20

Note: Continuous Assessment may be done on the basis of following criteria

1. Interview/Seminar /Topic Presentation during the semester for 05 Marks each.[15 Marks]
2. One (1) Assignment during each semester for 10 Marks.

(Continuous assessment can be carried on the basis of the text-book prescribed for the syllabus- *An Introduction to the Skills for Employability*)

**End Semester examination for Semester III & IV will be conducted annually
(25+25=50 Marks)**

Question Paper Pattern: For Semester III & IV each

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|--|-------------------|
| 1. Skill Work Report Submission | - 10 Marks |
| 2. Overall Skill Judgment | - 10 Marks |
| 3. Skill Work Presentation | - 05 Marks |

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