

## **Procedure for seeking admission to various courses to Foreign Nationals**

### **1. Before you apply check for the following about the university and the regular courses conducted by the university on the website: [srtmun.ac.in](http://srtmun.ac.in)**

- i. Select your course
- ii. Check for medium of instruction
- iii. Check for qualifications and entry requirements and required documents
- iv. Please check our principal dates and closing dates for applications, commencement of semester etc.
- v. Please check for eligibility conditions to various courses

### **II. Application process for the 'Registration' to a course**

1. Prospective students should see the University Website or write to the Director/Coordinator, O/o **The International Student Centre ( ISC )** or visit to the centre for an application form and for more information about the specific course program you wish to enter. International Students should write for application materials and information eight to ten months before they expect to begin their studies at the University Department because of the extra time required for the exchange of correspondence and the processing of applications.

2. Applicants for admission are required to hold a Bachelor's Degree from an accredited college or university or its equivalent from a recognized institution of higher learning. The institute must be recognized by the host country to admit foreign students (NRI/PIO etc). A copy of the same duly attested by the competitive authority of the College/University is essential for seeking registration and admission to a course in the university. The application should be completed in all respects and enclose the documents as prescribed in the application form (documents should be attested by the Gazetted Government Officer or a Federal Government employee).

The application period for filling applications and all supporting documents for admission is **April/May** each year. The foreign students should see the website for any changes in the schedule of admissions. Details on admission requirements and application procedures are included in the 'Information/Instruction' Bulletin that accompanies the application form and can be obtained from the publication section/counter of the university by payment of Rs. 500/-.

**III. If your application is successful, we will send you a letter of offer. This will be mailed to your permanent address of residence. This letter will:**

- a. Explain you of any pre-requisites that you need to meet before you can be formally accepted into the course.
- b. Confirm the fees that are payable and the course start data including enrolment.
- c. Includes information about on-campus accommodation.
- d. Includes an acceptance after declaration for you to complete.